

Status Quo with Current Budget and 14-15 Sheriff's estimate **With cash balance updated as of March 31, 2014**

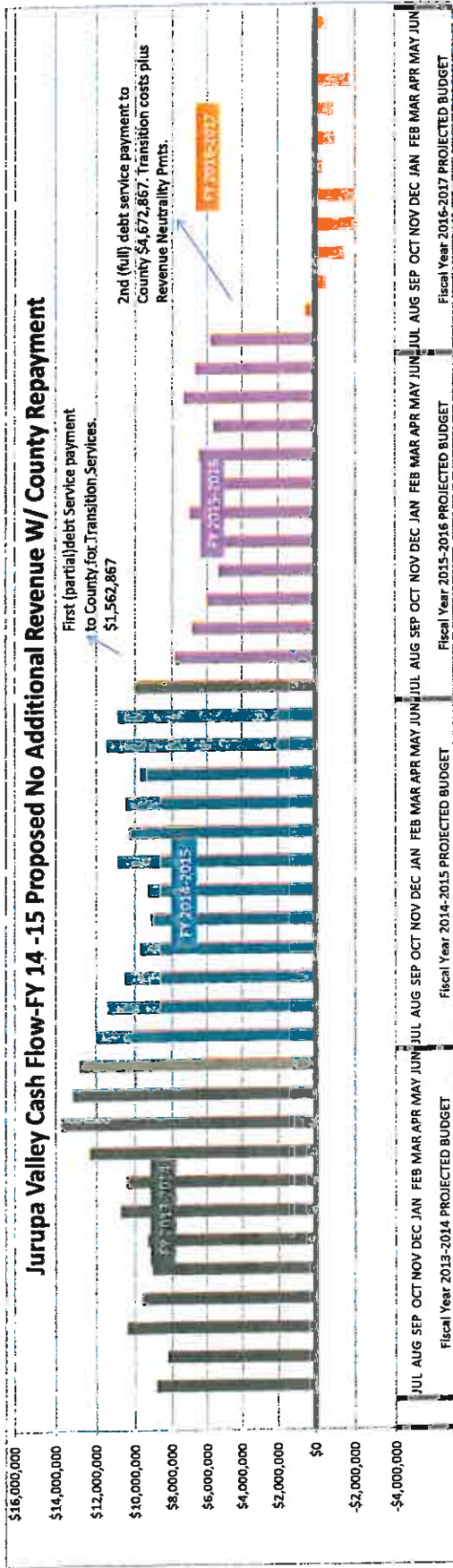
Revenues:

- Sales Tax based on HDL estimates for 13-14 and +2 % growth thereafter
- Property Tax based on County info for 13-14 (See county report) + 2% annual growth
- Fines and Permits based on 12-13 actuals- Hold flat (development ups and downs)
- Franchise fees based on 12-13 actuals – hold flat
- All other Revenue hold flat.

No additional property tax, Development related or freeway Sign revenue included

Expenses:

- Sheriff's costs based on FY 2014-15 proposal from Sheriff plus est 5% growth per year thereafter.
- Planning, Engineering and Building costs at 2012-13 levels- inflated 3%
- Debt to County as per existing Agreement
- All other costs inflate at 3%



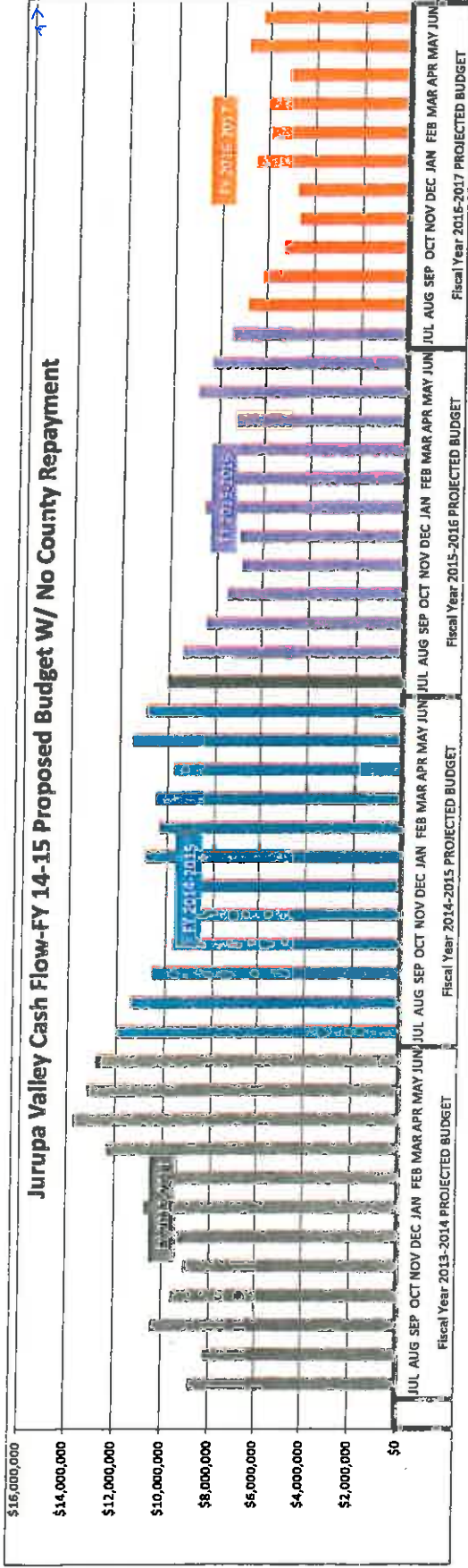
With Revenues and Costs based on proposed 14-15 Budget Sheriff Cost updated for 14-15

Revenues:

- Increase sales tax estimates at 5% instead of 2%
- Increase property taxes at 5%.
- Fines and permits and Franchise fees increase at 2% of 12-13 actuals
- All other (recurring) revenues hold flat

Expenses:

- Sheriff's cost based on FY 14-15 estimate from Sheriff plus 5% growth per year thereafter.
- Planning, Engineering and Building costs at 2012-13 levels (consistent with revenues for same)
- Debt payment to County as per existing agreement
- All other costs inflate at 3%



**With Revenues and Costs based on proposed FY14-15 budget-No County repayment
Sheriff Cost updated for 14-15**

Revenues:

- Increase sales tax estimates at 5% instead of 2%
- Increase property taxes at 5%
- Fines and permits and Franchise fees increase at 2% of 12-13 actuals
- All other (recurring) revenues hold flat

Expenses:

- Sheriff's cost based on FY 14-15 estimate from Sheriff plus 5% growth per year thereafter.
- Operating Costs based on FY 2014-15 proposed Budget
- No Debt repayment to County.
- All other costs inflate at 3%

INTRODUCTION

Budget Introduction:

Staff is pleased to present the Fiscal 2014-15 proposed Budget for your consideration. The Budget as presented consists of this introduction, financial summary sheets and individual budgets for the City’s operating programs.

This introduction includes a “Summary of Significant Items in Proposed Budget” and a “Summary of New Items – Proposed (but not in) Preliminary FY 14-15 Budget”

The first Summary reflects increases/ additions to programs and expenses previously addressed by Council. (The items presented in these summaries include individual explanations and justifications.)

Proposed Budget

Summary of Significant Items in Proposed Budget

	Restricted Funds	General Fund
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Sheriff Cost adjustment:		810,668
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The Sheriff contract was adjusted upward 5% in FY 2013-14 and another 7% in FY 2014-15. These rates are established each year on a Countywide basis for contracting cities. While the rate increases the service level remains the same. These cost increases are projected to continue annually at an estimated 5% per year.

City Hall Relocation to Sam's:		350,000
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The Non-Departmental budget program includes \$350,000 for the renovation of Sam's building. This is for the purpose of relocating all City Hall staff to the Sam's location to reduce costs of operation and improve communication and workflow.

COLA Adjustment to Consulting Contracts:	72,140	254,300
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The initial billing rates proposed by the Consulting firms supplying staff to the City have remained the same since 2011. As a group they are requesting a 5% increase to reflect inflation and maintain reasonable rates of return.

Addition of New Personnel	280,341	386,714
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In order to meet service level needs in areas pertaining to Code Enforcement, Land Development and Capital Improvements it is necessary to increase staffing levels. Additionally, Administrative staff in the Clerk's office and Finance have felt the increase in the volume of work and are requesting minor increases in hours/ staff.

Total \$893,281, offset by \$506,567 from deposit based reimbursements: net GF is \$386,714

Proposed changes are summarized in a separate attachment.

Community Promotion/ Econ Development		150,000
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This is proposed to provide initial funding for a dedicated Economic Development program. Funds could be utilized for research, marketing and / or staff as directed by the City Council.

Low Emission Energy Efficient Vehicle Acquisition	150,000	
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The City presently owns no vehicles. As we move to hire in-house staff we will no longer be able to assume they can provide vehicles to perform City responsibilities. The Air Quality Management District provides funding for the acquisition of certain qualified, low emission, energy efficient vehicles. Staff proposes to initially acquire 5 vehicles under this program.

Totals	502,481	1,951,682
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The following Summary includes new items that have not been previously requested/ approved by Council but are recommended by staff for inclusion in the proposed budget.

Summary of New Items - Proposed (but not in) Preliminary FY 14-15 Budget

Item / Issue Description	Estimated Costs	
	Special Funds	General Fund
Cost Allocation/ Fee Study- Operations		15,000

Justification: The City is still using the rates established over three years ago by Riverside County. These rates do not accurately reflect the city's cost of doing business.

Fee study/ Development Impact Fees		22,000
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Justification: The City is using projects and costs estimated over three years ago by Riverside County. There is a need to revisit the projects and costs to insure the City is adequately providing for development related impacts on services and infra-structure.

Transition of CDBG Program From Riverside County control to the City		50,000
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Justification: The Federal Community Development Block Grant program provides significant funds to address economic, social and infrastructure needs in economically disadvantaged areas. The City's portion of these funds is currently managed and controlled by Riverside County. With the assistance of specialized consultant assistance staff proposes for the City to take over this program within our boundaries.

Property Tax Audit and Analysis Services		14,500
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Justification: The services of a property tax audit and analysis firm would initially be utilized to determine if property tax revenues have been misallocated to other jurisdictions, much like the City's current sales tax audit service. In addition, ongoing analysis of parcel related information would be available for economic development and other purposes.

Computerized Business Registration System		25,000
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Justification: The City's current system is intensely manual and time consuming. An automated system is recommended to improve speed and efficiency.

Create HR system (Class, comp, benefits, Rules)		50,000
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Justification: A vital first step in the retention of full time in-house City employees is the creation of a Human Resources system. This would include development of an employee classification and compensation system as well as review and consideration of various employee benefit options to insure the City is competitive in the job market. Staff proposes to retain consulting expertise to recommend and establish these systems

CM Recruitment costs		15,000
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Justification: This recommendation assumes a full scale recruitment and selection process for the City's first in-house City Manager. Costs include employing a recruiting firm as well as the cost of advertising in various publications.

General Plan Preparation		\$500,000
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Justification: The preparation and adoption of a General Plan is required by State Law. The City recently received a temporary waiver of this requirement. This project assumes a full multi-facet, community-wide approach to this important process of Cityhood. The proposed expense of \$500,000 is one third of the anticipated cost of bringing the project to completion

Municipal Code Publishing		18,000
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Justification: The City has not yet codified its (19) Municipal Ordinances into a code book. The services requested would compile and publish the code in a legally accepted format.

Election for Disincorporation		105,000
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Justification: Pursuant to the City's filing of a Resolution to initiate disincorporation an election must be held for the voters to determine if that is the course they wish to take. April of 2015 is the time tentatively selected for this election. The cost estimate for the special election was recently provided to the City by the County.

10 % Increase in Sheriff Service level		1,256,393
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Justification: During the consideration of the FY 2012-13 Budget, Council was required to reduce the Sheriff's proposed budget by 10% due to budgetary constraints. For FY 2014-15 staff requested a proposal from the Sheriff that included an additional 10% over the current service level. These funds would be used almost exclusively to provide an additional 4 traffic control officer positions due to the frequency and severity of traffic related incidents in the City.

Extra Duty for Sheriff's Deputies for Noise Ordinance enforcement		91,360
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Justification: Council requested a quote from the Sheriff's Department on what it would take to increase Noise Ordinance enforcement. The estimate provided is for two deputies on Friday and Saturday nights (8 hour shifts) for 6 months- May-Oct.

They would need to write 12 cites a week in order for the city to recoup the costs. Dept. has been averaging 20-25 cites per week.

Totals **2,162,253**

FINANCIAL SUMMARIES

Fund Balance Worksheet- All Funds

This worksheet summarizes projected Revenues, Expenditures and Fund Balances for the General Fund as well as all restricted funds managed by the City.

General Fund- The proposed Budget reflects an anticipated beginning General Fund balance of \$11,395,121, based on current year expenditure and revenue projections.

General Fund revenues for FY 14-15 are estimated at \$19,572,000 and expenditures are proposed at \$21,533,382. If approved as proposed, the estimated Fund Balance at FY 2014-15 year end would be \$9,404,238. This is a reduction of \$1,990'883 from the estimated balance at the end of the current fiscal year. This is primarily due to the increase in the Sheriff's contract (\$810,668), proposals to relocate City Hall to Sam's (\$350,000) and initiate an Economic Development program (\$150,000) and increased consulting costs to reflect additional consulting personnel (\$386,714) and a 5% COLA for consulting contracts, which is the first rate increase proposed since the City began operations in June of 2011 (\$254,300).

Gas Tax and Measure “A” funds- These funds are distributed by the State of California and the Riverside County Transportation Committee respectively. Revenues are allocated based on formulas and estimates are provided to City staff each year. Expenditures are regulated by the guidelines of these programs but may not be commingled or used for General Fund programs. These funds are used for maintenance and capital improvements. Capital improvement projects are often multi-year and remaining balances are carried over from year to year until project completion.

Other “Restricted” Revenues- These presently consist of subventions from the Southern California Air Quality Maintenance District (AQMD) and the State for supplemental law enforcement services (SLES) The AQMD funds must be used to reduce impacts on air quality. This year staff proposes to spend a portion of available funds to purchase low emissions vehicles for City staff. The SLES funds are transferred to the General Fund each year to supplement funding for the Sheriff’s contract.

Internal Services Funds- The City presently has internal service funds for Risk Management and Information Technology. Funds are expended from these accounts and then responsible departments are charged back for their share of the service. Until a cost allocation plan/ fee study is completed these charges are all included in the “Non-Departmental budget program.

Year to Year General Fund Analysis Worksheet

This worksheet provides a comparative analysis of year to year changes in General Fund expenditures by budget program. Brief explanations of changes are included for each program.

Summary of New Personnel

This worksheet identifies all new personnel requested for FY 2014-15. Included are position titles, distribution by department and full time equivalency and funding distribution. The majority of new positions are requested due to increased development and CIP activity. Although, two new full time General Fund positions are included to enhance Code Enforcement activities.

Staffing by FTE

This worksheet summarizes proposed changes in full time equivalent staffing from FY 2012-13 through FY 2014-15. Positions added to respond to development activity in 2013-14 (Pursuant to mid-year budget adjustments) are highlighted in yellow. New positions for FY 2014-15 are highlighted in green.

Revenue Summary-General Fund

Taxes and Franchise revenues comprise the bulk of the City's revenues, followed by License and Permit revenue. Property tax revenue estimates are based on actual receipts with a an estimated two percent growth for FY 2014-15. Estimates fo Sales tax and Sales Tax In Lieu revenues distributed by the State are projections provided by the City's contract Sales Tax consulting firm Hinderliter De Llamas and Co (HdL). Franchise revenues are based on recent receipts with some small provision for growth. All of these revenues have been conservatively estimated.

The bulk of License and Permit revenues consist of development oriented fees for services. These estimates have been provided by the City's Planning, Engineering and Building consulting firms based on their knowledge of projects in the pipeline.

Remaining revenues have been estimated based on current and prior year receipt history.

Revenue Summary- Miscellaneous (Restricted) Funds

The City's Miscellaneous funds are all restricted in their use by various regional and State law. The Highway Users Tax (HUTA) is for right of way maintenance and improvement. Measure A funds are for transit and transportation operations and improvements. AQMD funds are for programs that reduce emissions and/ or improve air quality in the Southern California basin. Supplemental Law Enforcement Fund revenues are to supplement City expenditures for law enforcement only. Estimates for these revenues are provided by the agencies that distribute them.

Department Worksheets

For the FY 14-15 Budget the departmental worksheets reflect FY 2012-13 budget and actual (audited) expenditures, FY 2013-14 estimated expenditures and FY 2014-15 proposed expenditures at the individual account level. In addition, this year staff has included a brief explanation of significant expenditures at the bottom of each page.

For FY 2014-15 a new program, "Engineering/ Development" has been added to the Budget. This program was split off from "Engineering/ PW", and is exclusively fee supported.

Conclusion:

Staff is hopeful that the information provided herein, in addition to information provided at the Budget workshop/s will provide the City Council with sufficient information to make their determinations regarding the FY 2014-15 work plan and Budget.

SUMMARIES

All Funds Balance Sheet
Proposed FY 2014-15

FUND	General	Gas Tax	Meas. A	AQMD	SLEF	Risk Mgmt	Info Svcs
Beginning Balance	11,395,121	5,810,267	2,039,208	343,972	-	-	-
Transfers In/Out	(29,500)				(156,000)	25,000	101,500
Revenues	19,572,000	3,622,366	1,804,000	120,000	156,000		
Available	30,937,620	9,432,633	3,843,208	463,972	-	25,000	101,500

Ops.Expenditures:

Council	100,650						
City Attorney	324,000						
City Manager	441,564						
Administration	163,781						
City Clerk	318,637						
Finance	581,640						
Non-Dept	1,107,497						
Devmt Services/ Eng	585,554						
Planning	1,127,780						
Building Safety	1,037,236						
Code Enforcement	929,612						
Engineering/ PW	567,901						
Public Safety	13,482,888						
Animal Services	764,641						
Road Maint	-	9,022,827					
Measure A	-		2,441,340				
AQMD	-			150,000			
LLM Districts	-						
Risk Mgmt.	-					25,000	
Info Mgmt.	-						101,500
Subtotal	21,533,382	9,022,827	2,441,340	150,000	-	25,000	101,500
Balance Remaining	9,404,238	409,806	1,401,868	313,972	-	-	-

Year to Year General Fund Analysis

FUND General General

	FY 13-14 Est.	FY 14-15 Prop.	Difference	% Diff.
Beginning Balance	10,916,913	11,395,121		
Transfers In/Out	35,775	(29,500)		
Revenues	19,037,246	19,572,000		
Available	<u>29,989,934</u>	<u>30,937,621</u>		

Expenditures:

Council	88,585	100,650	12,065	14%
City Attorney	324,000	324,000	-	0%
City Manager	413,005	441,564	28,559	7%
Administration	159,716	163,781	4,065	3%
City Clerk	152,800	318,637	165,837	109%
Finance	490,070	581,640	91,570	19%
Non-Dept	713,099	1,107,497	394,398	55%
Devmt Services/Eng	-	585,554	585,554	0%
Planning	868,950	1,127,780	258,830	30%
Building Safety	757,800	1,037,236	279,436	37%
Code Enforcement	475,750	929,612	453,862	95%
Engineering/ PW	747,820	567,901	(179,919)	-24%
Public Safety	12,672,220	13,482,888	810,668	6%
Animal Services	730,998	764,641	33,643	5%
Expenditure Totals	18,594,813	21,533,382	2,938,569	15%

Balance Remaining 11,395,121 9,404,238 (1,990,883) 17%

Explanation of Changes

- Addition of Ca League membership
- City Attorney retainer
- Increase in staff costs
- Increase in staff costs
- November Election and addnl Part time
- Additional hours for existing staff
- \$350,000 for Sam's \$150,000 for Econ Devmt.
- New program-Fee based. Split from Eng/ PW
- Additional Consulting hours- Development activity
- Additional Consulting hours- Development activity
- Additional Consulting hours- Directed by Council
- Reflects shift of costs to new Devmt Svcs/ PW
- County adopted contract cost increase
- County adopted cost increase

Summary of New Position Requests

Position	Department	FTE	Restricted	Fee Based	General
			funds		Fund
Deputy City Clerk	City Clerk	0.50	3,549	-	67,431
Associate Planner	Planning	1.00	-	141,120	-
Deputy Building Official	Building and Safety	0.32	-	64,474	-
" " "	Code Enforcement	0.08	-	-	16,119
Building Inspector	Building and Safety	0.90	-	181,361	-
Code Enforcement Office	Code Enforcement	1.00	-	-	143,955
Code Enforcement Tech	Code Enforcement	1.00	-	-	115,164
Associate Engineer	Engineering/ Dev'mt	0.09	-	22,454	-
" " "	Engineering/ PW	0.09	-	-	22,454
" " "	Pw-Gas Tax, Meas. A	0.72	179,634	-	-
Engineering Inspector	Engineering/ Dev'mt	0.40	-	97,158	-
" " "	Engineering/ PW	0.09	-	-	21,591
" " "	Pw-Gas Tax, Meas. A	0.40	97,158	-	-
		6.59	280,341	506,567	386,714

Staffing By Full Time Equivalent

Department/Position

Status

Contractor

Full time equivalents

Position Added FY 2013-14
New Position FY14-15

STAFF

Budget	Current	Proposed
FY 12-13	FY 13-14	FY 14-15

New

City Manager
 City Manager
 Administrative Assistant
 Office Assistant
 Senior Management Analyst

Contract	Kosmont	0.60	0.60	0.60	S Harding
Contract	HR Green	1.00	1.00	0.85	T Rollings
Contract	HR Green	0.00	0.18	0.18	Evelyn
Contract	GST	0.65	0.65	0.83	G Thompson
		2.25	2.43	2.46	

Administration

Assistant City Manager
 Administrative Assistant
 Office Assistant

Contract	HR Green	0.25	0.25	0.40	G Wentz
Contract	HR Green	0.00	0.18	0.18	Evelyn
Contract	HR Green	0.00	0.00	0.15	T Rollings
		0.25	0.43	0.73	

City Clerk

City Clerk

Deputy City Clerk

Contract	UFI	1.00	1.00	1.00	V Wasco
Contract	UFI	0.00	0.00	0.50	Vacant
		1.00	1.00	1.50	
				0.50	

Finance/Administration

Administrative Services Director
 Accounting Manager
 Accounting Technician
 Receptionist/Office Assistant

Contract	UFI	0.80	0.80	0.80	A Kreimeier
Contract	UFI	0.50	0.50	0.80	B Manriquez
Contract	UFI	1.00	1.00	1.00	R Corona
Contract	UFI	0.50	0.50	1.00	B Castenada
		2.80	2.80	3.60	

Planning

Assistant City Manager
 Planning Director

Contract	HR Green	0.07	0.07	0.00	Wentz
Contract	CS	0.88	0.75	0.75	Merrill

Senior Project Mgr/ Policy	Contract	CS	0.90	0.75	0.75		Rangel/ Marks
Senior Planner/ Entitlement	Contract	CS	0.90	0.70	0.70		Lovret
Associate Planner/ Entitlement	Contract	CS	0.60	1.00	1.00		Marks/ Tam
Associate Planner/ Entitlement	Contract	CS	0.00	0.00	1.00	1.00	Vacant
Assistant Planner	Contract	CS	0.90	1.00	1.00		Tam/Guerrero
Assistant Planner	Contract	CS	0.00	1.00	1.00		Loomis
Administrative Assistant	Contract	CS	0.00	1.00	1.00		Nancy/Reed
CEQA Planner	Contract	CS	0.18	0.17	0.40		Various
			4.43	6.44	7.60	1.00	

Building & Safety

Assistant City Manager	Contract	HR Green	0.07	0.07	0.04		Wentz
Building Official	Contract	HR Green	0.60	0.69	0.48		Meigs
Deputy Building Official	Contract	HR Green	0.00	0.00	0.32	0.32	Vacant
Plan Check Inspector	Contract	HR Green	0.69	0.69	0.75		Richard
Plan Check Inspector	Contract	HR Green	0.90	0.90	1.00		Castro
Building Inspector	Contract	HR Green	0.00	0.64	0.80		Bart
Building Inspector	Contract	HR Green	0.00	0.00	0.90	0.90	Vacant
Counter Technician	Contract	HR Green	1.00	1.00	1.00		Brewington
Intern	Contract	HR Green	0.00	0.08	0.08		Chase
			3.26	4.07	5.37	1.22	

Code Enforcement

Assistant City Manager	Contract	HR Green	0.07	0.07	0.04		Wentz
Building Official	Contract	HR Green	0.15	0.15	0.12		Meigs
Deputy Building Official	Contract	HR Green	0.00	0.00	0.08	0.08	Vacant
Code Enforcement Manager	Contract	HR Green	0.90	0.90	1.00		Robbins
Code Enforcement Officer	Contract	HR Green	0.90	0.90	1.00		Upingco
Code Enforcement Officer	Contract	HR Green	0.90	0.90	1.00		Errol
Code Enforcement Officer	Contract	HR Green	0.00	0.00	1.00	1.00	Vacant
Code Enforcement Tech	Contract	HR Green	0.00	0.00	1.00	1.00	Vacant
Office Assistant	Contract	HR Green	0.90	0.90	0.09		Evelyn
			3.82	3.82	5.33	2.08	

Engineering/ Development Services

Assistant City Manager	Contract	HR Green	0.00	0.00	0.12	Wentz
City Engineer	Contract	HR Green	0.00	0.00	0.04	Jim S
Development Coordinator	Contract	HR Green	0.00	0.22	0.22	Roy S
NPDES Plan Review	Contract	HR Green	0.00	0.00	0.22	Don A
Plan Check Engineer	Contract	HR Green	0.00	0.00	0.54	T York
Traffic Engineer	Contract	HR Green	0.00	0.00	0.05	R Olsen
Associate Engineer	Contract	HR Green	0.00	0.00	0.09	Vacant
Assistant Eng	Contract	HR Green	0.00	0.00	0.56	Gladys
Engineering Inspector	Contract	HR Green	0.00	0.00	0.40	Vacant
Office Assistant	Contract	HR Green	0.00	0.00	0.04	Evelyn
			0.00	0.22	2.16	0.49

Engineering/Public Works (incl. NPDES)

Assistant City Manager	Contract	HR Green	0.11	0.11	0.08	G Wentz
City Engineer	Contract	HR Green	0.36	0.36	0.64	J Smith
Development Coordinator	Contract	HR Green	0.00	0.01	0.01	Roy S
Plan Check Engineer	Contract	HR Green	0.38	0.38	0.06	Mike M/ Tina
Associate Engineer	Contract	HR Green	0.00	0.00	0.09	Vacant
NPDES Plan Review	Contract	HR Green	0.41	0.41	0.54	Lori W/ Don A
Assistant	Contract	HR Green	0.36	0.36	0.24	Tina/Gladys
Engineering Inspector	Contract	HR Green	0.00	0.00	0.09	Vacant
Traffic Engineer	Contract	HR Green	0.00	0.00	0.05	R Olsen
Public Works Manager	Contract	HR Green	0.00	0.00	0.05	Vacant
Office Assistant	Contract	HR Green	0.00	0.13	0.13	Evelyn
Intern	Contract	HR Green	0.00	0.00	0.04	Chase
			1.62	1.76	2.02	0.18

Public Works/ Gas Tax-Meas A-CIP

Assistant City Manager	Contract	HR Green	0.14	0.14	0.12	G Wentz
City Engineer	Contract	HR Green	0.14	0.14	0.18	J Smith
Development Coordinator	Contract	HR Green	0.00	0.06	0.06	Roy S
Associate Engineer	Contract	HR Green	0.00	0.00	0.72	Vacant
Associate Engineer	Contract	HR Green	0.42	0.42	0.90	myers

GENERAL FUND
REVENUE

	FY 12/13		FY 2013/14		FY 2014/15	
	BUDGET	ACTUAL	EST. ACTUAL	PROPOSED		
<u>TAXES AND FRANCHISES</u>						
Property Tax- Secured	4,408,000	3,997,432	4,077,381	4,158,928		
Property Tax- Unsecured		-	207,830	200,000		
Property Tax- Supplemental		11,000	45,704	45,000		
Property Tax- H.O. Exemption		33,504	31,442	32,000		
Property Tax- Low Mod		255,054	209,838	210,000		
County Property Tax Adj		-	-	-		
Sales and Use Tax	7,392,000	6,352,811	6,403,152	6,591,419		
Property in Lieu of Sales Tax		2,962,769	2,261,848	2,118,581		
Franchise Fees - Utilities	1,181,000	1,486,058	1,515,779	1,546,095		
Franchise Fees - Solid Waste	472,000	495,142	747,275	500,275		
Admin fees-Trash Liens		-	65,000	65,000		
Property Transfer Tax	130,000	230,755	200,000	200,000		
Transient Occupancy Tax	120,000	171,381	175,000	175,000		
Total	13,703,000	15,995,906	15,940,249	15,842,298		
<u>LICENSES AND PERMITS</u>						
Business Registration	44,775	28,339	40,000	40,000		
Foreclosure Registration	20,000	7,200	2,300	2,500		
Engineering Fees	160,000	422,716	560,000	579,354		
Planning Fees	440,000	990,287	944,000	1,221,360		
Building Permits	550,000	627,248	615,000	1,031,036		
Microfilm Fees	21,000	19,646	38,350	40,000		
Application Admin Processing Fee	53,000	56,126	74,250	75,000		
DIF Admin fees		2,768	2,800	2,800		
LMS Fee	27,000	43,680	65,770	66,000		
Code Enforcement Fees	125,000	-	5,500	50,809		
NPDES Inspection Fees	160,000	-	-	16,089		
Fines- Parking		32,890	38,000	38,000		
Fines- Court	64,000	115,384	150,000	150,000		
Vehicle Impounds	50,000	35,052	48,025	48,500		
Animal Licenses	37,500	31,590	-	-		
Total	1,752,275	2,412,926	2,583,995	3,361,448		
<u>INTERGOVERNMENTAL REVENUES</u>						
Motor Vehicle License		122,856	-	-		
Safety SLES	152,236	155,104	155,045	156,000		
Total	152,236	277,960	155,045	156,000		
<u>USE OF MONEY</u>						
Interest	3,500	7,709	6,000	6,000		
Other		-	-	-		
Total	3,500	7,709	6,000	6,000		
<u>OTHER REVENUES</u>						
Weed Abatement		-	-	50,000		
Development Agreements		-	232,000	-		
Miscellaneous Revenue	252,236	141,455	25,680	40,000		
Total	252,236	141,455	257,680	90,000		
<u>INTERFUND CHARGES</u>						
Gas Tax Fund		-	-	-		
Measure A Project Administration	181,600	25,969	94,277	116,254		
Information Services		-	-	-		
Total	181,600	25,969	94,277	116,254		
TOTAL GENERAL FUND REVENUE	16,044,847	18,861,925	19,037,246	19,572,000		

**MISCELLANEOUS FUNDS
REVENUE**

	FY 12/13		FY 2013/14	FY 2014/15
	BUDGET	ACTUALS	ESTIMATED	PROPOSED
INTERGOVERNMENTAL REVENUES				
State HUTA-2103	1,470,210	1,068,183	1,949,858	1,512,487
State HUTA-2105	654,670	587,599	697,618	695,080
State HUTA-2106	442,672	410,665	547,745	545,733
State HUTA-2107	939,541	962,097	857,290	854,066
State HUTA-2107.5	10,000	10,000	10,000	10,000
Interest Income	5,000	4,810	5,000	5,000
Total HUTA	3,522,093	3,043,354	4,067,511	3,622,366
County Measure A- Local	1,400,000	1,557,989	1,590,000	1,802,000
Interest Income	1000	1990	2000	2000
Total Measure A	1,401,000	1,559,979	1,592,000	1,804,000
County AQMD	110,000	122,357	117,110	120,000
Interest Income	50	151	175	175
Total AQMD	110,050	122,508	117,285	120,175
State Grants- SLESF	152,236	155,104	155,045	156,000
Totals	9,956,186	7,644,697	9,725,022	9,046,732

DEPARTMENT WORKSHEETS

CITY COUNCIL
GENERAL FUND - 100-1110

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>PERSONNEL</u>				
Salaries	36,000	36,000	36,000	36,000
Unemployment Insurance	-	1,224	1,225	1,225
Workers Comp	1,375	7,470	7,810	8,000
Medicare	4,339	522	500	525
Social Security	-	2,232	2,300	2,300
Total Personnel	41,714	47,448	47,835	48,050
<u>OPERATING EXPENSES</u>				
Office Supplies	1,000	1,476	1,000	1,000
Copying Costs	1,000	246	500	500
Books/Subscriptions	1,000	-	-	1,000
Professional Services	3,500	2,042	2,100	2,100
Rent	-	270	-	-
Public Notices	-	825	-	-
Meetings/Conferences	5,000	5,022	50	5,000
Education/Training	3,000	306	-	3,000
Dues/Memberships	11,000	15,389	37,100	40,000
Total Operating	25,500	25,576	40,750	52,600
TOTAL CITY COUNCIL	67,214	73,024	88,585	100,650
Expenditure Explanations				
Salaries	Monthly salary-Set by Gov't Code at \$600 per month per member			
Professional Services	Paychex contract cost for processing payroll			
Dues/Memberships	Western Riverside COG \$14,000 League of California Cities \$26,000			

CITY ATTORNEY
GENERAL FUND - 100-1120

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Materials & Supplies	-	-	-	-
Litigation	-	69,275	-	-
Consulting Services	324,000	324,000	324,000	324,000
Total Operating	324,000	393,275	324,000	324,000
TOTAL CITY ATTORNEY	324,000	393,275	324,000	324,000

Expenditure Explanations

Materials & Supplies	Cost for out of pocket expenses as needed
Litigation	Cost of special litigation as authorized by City Council
Consulting Services	Retainer per contract with Richards, Watson, Gershon, LLC

CITY MANAGER
GENERAL FUND - 100-1130

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Office Supplies	3,500	3,449	1,600	3,500
Books/Subscriptions	400	197	230	400
Professional Services	-	-	12,500	-
Consulting Services	364,260	393,275	393,275	427,264
Postage	100	46	100	100
Cell Phone	800	1,289	1,300	800
Meetings/Conferences	5,500	966	2,000	5,500
Education/Training	2,000	-	-	2,000
Dues/Memberships	2,000	1,950	2,000	2,000
Total Operating	378,560	401,172	413,005	441,564
TOTAL CITY MANAGER	378,560	401,172	413,005	441,564

Expenditure Explanations

Office Supplies	FY 2014-15 reflects move to new City Hall location
Professional Services	FY 2013-14 reflects \$12,500 added for Taussig parcel analysis
Consulting Services	Includes Kosmont, HR Green and GST consulting services
Cell Phone	Cell phone costs for Administrative Asst to CM. (Council liason)
Meetings/Conferences	League of Cities, ICMA, legislative meetings as necessary
Dues/Memberships	Membership in Contract Cities Assoc.

ADMINISTRATION
GENERAL FUND - 100-1210

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Office Supplies	400	1,038	1,000	1,000
Consulting Services	77,616	196,240	157,616	161,481
	700	1,056	1,100	1,300
Total Operating	78,716	198,334	159,716	163,781
TOTAL DEV SVCS	78,716	198,334	159,716	163,781
Expenditure Explanations				
Consulting Services	HR Green consulting staff providing day to day administration of City operations			

CITY CLERK GENERAL FUND - 100-1140

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<i>OPERATING EXPENSES</i>				
Office Supplies	3,500	1,706	1,500	3,300
Copying Costs	300	351	2,800	2,800
Books/Subscriptions	400	194	200	220
Elections	117,200	48,773	-	88,000
Consulting Services	111,720	131,040	138,320	212,667
Public Notices	4,500	3,296	9,800	9,800
Postage	100	121	180	100
Meetings/Conferences	750	-	-	750
Education/Training	500	416	-	500
Dues/Memberships	500	-	-	500
<i>Total Operating</i>	239,470	185,897	152,800	318,637
TOTAL CITY CLERK	239,470	185,897	152,800	318,637

Expenditure Explanations

Copying Costs	Cost to print Print Agendas offsite
Elections	Does not include April special election for disincorporation (est Addnl \$105,000)
Consulting Services	Includes additional 20 hour position for Deputy City Clerk

FINANCE
GENERAL FUND - 100-1150

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Office Supplies	2,000	800	800	1,000
Books/Subscriptions	500	-	-	500
Professional Services	25,000	57,969	135,000	135,000
Audit Services	14,050	11,000	11,520	12,000
Consulting Services	331,740	314,478	331,740	420,815
Postage	-	15	200	200
Bank Service Fees	-	7,761	10,700	10,000
Meetings/Conferences	1,500	-	-	1,500
Education/Training	500	-	-	500
Dues/Memberships	500	110	110	125
Total Operating	375,790	392,133	490,070	581,640
TOTAL FINANCE	375,790	392,133	490,070	581,640

Expenditure Explanations

Professional Services	HdL revenue recovery services - offset by Addnl revenue generated
Audit Services	Provides for annual cost of the City's Independent outside audit
Consulting Services	Reflects additional hours for Accounting manager and Receptionist
Bank Service Fees	Charges to process financial transactions such as online check deposits

**NON DEPARTMENTAL
GENERAL FUND - 100-1190**

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Office Supplies	15,000	11,972	12,000	12,000
Copying Costs	14,000	20,837	22,000	29,200
Books/Subscriptions	1,700	-	-	-
Cmnnty Prom/ Econ Devmt	-	-	-	150,000
Professional Services	-	48,595	36,000	36,480
Repairs & Maintenance	20,000	52,830	30,500	25,000
Postage	3,000	4,350	6,000	6,000
Phone/Internet	14,000	18,915	20,000	20,000
Cell Phones	700	1,054	1,200	1,200
Electricity/Gas	7,000	25,457	25,000	30,000
Water and Sewer	-	2,109	3,000	5,000
Rent	71,000	64,370	141,800	129,200
EOC Materials and Supplies	-	-	-	25,570
Dues/Memberships	5,000	-	500	500
Fire Responsibility Area	151,000	-	290,829	160,847
Capital Outlay	135,000	8,412	5,000	350,000
Total Operating	437,400	258,901	593,829	980,997
<u>INTERFUND CHARGES</u>				
Risk Management	50,000	27,887	21,495	25,000
Information Systems	167,000	69,461	97,775	101,500
Total Interfund Charges	217,000	97,348	119,270	126,500
TOTAL NON-DEPARTMENTAL	654,400	356,249	713,099	1,107,497

Expenditure Explanations

Copying Costs	Additional copier lease-Est \$600 per month additional
Cmnnty Prom/ Econ Devmt	This is a new account to provide for staffing and operating Econ Devmt. Programs
Professional Services	Lobbyist \$36,000, Shred-it \$480
Repairs & Maintenance	Building Maint costs: Janitorial, A/C, Alarm ssystems, Pest control
Postage	Citywide postage costs
Phone/Internet	Citywide cost for internet and phone systems
Electricity/Gas	Utility costs for De Anza and Sam's facilities
EOC Materials and Supplies	50% Match needed for Emergency Mgmt. Prog. Grant for EOC equipment
Rent	FY 14-15 Sams- \$82,400 per yr, De Anza Mkt. for 9 months \$46,800
Dues/Memberships	Alliance for innovation membership
Fire Responsibility Area	FY 12-13 and 13-14 both billed in FY 13-14 (\$140,042+150,787)
Capital Outlay	Sam's Remodel project
Risk Management	General Fund prtion of Risk Management costs- See Risk Mgmt Budget
Information Systems	General Fund portion of Info Tech costs- See Info Tech Budget

PLANNING
GENERAL FUND - 100-1220

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Office Supplies	5,000	2,692	2,500	3,000
Books/Subscriptions	1,000	-	-	-
Professional Services	-	2,500	2,500	2,500
Commissioner Stipends	-	4,450	4,450	6,000
Consulting Services	775,000	821,562	855,000	1,106,280
Public Notices	1,000	4,222	4,000	5,000
Postage	500	1,293	500	1,500
Rent	1,800	-	-	-
Meetings/Conferences	500	900	-	1,000
Education/Training	500	-	-	500
Dues/Memberships	500	-	-	-
Office Furniture and Equip.	-	-	-	2,000
Total Operating	785,800	837,619	868,950	1,127,780
TOTAL COMM DEV	785,800	837,619	868,950	1,127,780

Expenditure Explanations

Professional Services	Costs for Inland Empire Film commission review of film permit applications
Commissioner Stipends	Planning commissioner stipends at \$50 per meeting attended
Consulting Services	Consulting costs for fee and non-fee based planning services by Civic Solutions
Public Notices	Costs for printing public notices for Planning Commission in Local Newspapers

ENGINEERING/ DEVELOPMENT - NEW PROGRAM

GENERAL FUND - 100-1230

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Office Supplies	-	-	-	2,000
Consulting Services	-	-	-	579,354
Cell Phone	-	-	-	1,500
Meetings and conferences	-	-	-	1,200
Education and Training	-	-	-	500
Books and Subscriptions	-	-	-	500
Dues/Memberships	-	-	-	500
Total Operating	-	-	-	585,554
TOTAL COMM DEV	-	-	-	585,554
Expenditure Explanations				
Consulting Services	HR Green consulting engineering services development 100% fee based			

BUILDING SAFETY
GENERAL FUND - 100-1230

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Office Supplies	1,800	615	1,500	2,000
Consulting Services	712,000	669,212	755,000	1,031,036
Cell Phone	1,200	1,289	1,300	1,500
Meetings and conferences	-	-	-	1,200
Education and Training	-	-	-	500
Books and Subscriptions	-	-	-	500
Dues/Memberships	250	165	-	500
Total Operating	715,250	671,281	757,800	1,037,236
TOTAL COMM DEV	715,250	671,281	757,800	1,037,236

Expenditure Explanations

Consulting Services	HR Green fee based building inspection - new staff proposed FY 2014-15
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CODE ENFORCEMENT
GENERAL FUND - 100-1240

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
OPERATING EXPENSES				
Office Supplies	2,000	1448	1,500	2,500
Consulting Services	553,536	368,694	400,000	792,612
Weed Abatement	100,000	336	500	50,000
Graffiti Abatement	80,000	27,950	72,000	80,000
Cell Phone	1,200	-	1,500	1,500
Meetings and conferences	-	-	-	1,000
Education and Training	-	-	-	500
Books and Subscriptions	-	-	-	1,000
Dues/Memberships	250	-	250	500
Total Operating	736,986	396,980	475,750	929,612
TOTAL CODE ENFORCE	736,986	396,980	475,750	929,612

Expenditure Explanations

Consulting Services	HR Green provided-Proposed budget reflects additional staff
Weed Abatement	Performed as necessary - Offset by liens on property
Graffiti Abatement	Funds graffiti removal on private property with owner consent

PUBLIC WORKS/ENGINEERING
GENERAL FUND - 100-1310

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Office Supplies	4,000	1,348	4,000	4,000
Copying costs	-	1,326	200	600
Books/Subscriptions	1,000	-	-	500
Professional Services	-	33,812	-	-
Consulting Engineering	520,000	768,178	640,000	354,760
Consulting NPDES	157,920	47,698	77,920	177,791
Professional Svcs AB 939	20,000	-	-	-
NPDES Permit	77,000	22,668	23,000	24,000
Public Notices	2,000	-	100	500
Postage	5,000	930	1,500	2,000
Cell Phone	700	1,057	1,100	1,500
Meetings/Conferences	1,250	-	-	1,250
Education/Training	500	-	-	500
Dues/Memberships	500	-	-	500
Total Operating	789,870	877,017	747,820	567,901
TOTAL PUBLIC WORKS	789,870	877,017	747,820	567,901
Expenditure Explanations				
Consulting Engineering	HR Green- non-reimb eng. Costs. Formerly combined with fee based services			
Consulting NPDES	HR Green NPDES compliance monitoring partially cost recoverable			
Professional Svcs AB 939	Compliance responsibility shifted to Waste Franchise Operators			
NPDES Permit	Annual permit costs for National Pollutant Discharge Elimination System			

PUBLIC SAFETY				
GENERAL FUND - 100-1410				
	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Equipment	-	-	7,800	7,800
Maintenance & Operations	625,968	1,050	607054	653,598
Safe Neighborhoods	8,800	7,984	9,000	6,070
Police Contract	10,712,282	5,238,687	11,324,378	12,059,242
Citizen Patrol	8,640	8,640	8,640	8,640
Traffic Unit	683,301	317,200	715,348	747,538
Total Operating	12,038,991	5,573,561	12,672,220	13,482,888
TOTAL PUBLIC SAFETY	12,038,991	5,573,561	12,672,220	13,482,888
Expenditure Explanations				
Equipment	Small tools, equipment and replacement parts for City owned equipment			
Maintenance & Operations	Shared costs of Sheriff Depts equipment, facilities administration and overhead			
Safe Neighborhoods	Shared contract with District Attorney for dedicated gang abatement Attorney			
Police Contract	Dedicated patrol officers for the City of Jurupa Valley			
Citizen Patrol	Costs of Jurupa citizen volunteer program			
Traffic Unit	Dedicated traffic control services			

ANIMAL CONTROL SERVICES
GENERAL FUND - 100-1420

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
<u>OPERATING EXPENSES</u>				
Equipment	-	-	-	-
Animal Control	801,461	631,659	730,998	764,641
Total Operating	801,461	631,659	730,998	764,641
TOTAL ANIMAL SERVICES	801,461	631,659	730,998	764,641
Expenditure Explanations				
Animal Control	Provided by Contract with the County-\$1,114,641 cost - \$350,000 revenue offset			

GAS TAX ROAD MAINTENANCE
SPECIAL REVENUE - 200-2000

	FY 12/13		FY 2013/14		FY 2014/15
	ADOPTED	ACTUAL	EST	ACTUAL	PROPOSED
Beginning Fund Balance	3,695,374	3,695,374		5,118,754	5,810,266
REVENUE					
Section 2103	1,470,210	1,068,183		1,949,858	1,512,487
Section 2105	654,670	587,599		697,618	695,080
Section 2106	442,672	410,665		547,745	545,733
Section 2107	939,541	962,097		857,290	854,066
Section 2107.5	10,000	10,000		10,000	10,000
Interest Earnings	5,000	4,810		5,000	5,000
TOTAL REVENUE	3,522,093	3,043,354		4,067,511	3,622,366
Balance Available	7,217,467	6,738,728		9,186,265	9,432,632
Operating Expenses					
Consulting Engineering	490,392	322,154		490,392	957,010
Street Maintenance	750,000	764,146		1,010,000	1,280,000
Street Sweeping	25,000	-		25,000	25,000
Signal Maintenance	250,000	349,571		300,000	300,000
Weed Abatement	-	2,758		3,000	3,000
Graffiti Abatement Services	20,000	2,483		15,875	20,000
Cell Phone	700	-		-	-
Traffic Signal/ Pump Electric	70,000	13,537		18,400	18,400
Street Lighting CSA's	7,500	-		8,000	8,000
Tree Trimming	150,000	42,844		250,000	130,000
LLMD Maintenance	125,000	-		125,000	200,000
Meetings/Conferences	500	-		-	500
Education/Training	1,000	-		-	-
Capital Projects	1,385,575	122,481		1,130,332	6,080,917
Total Operating	3,275,667	1,619,974		3,375,999	9,022,827
TOTAL EXPENSES	3,275,667	1,619,974		3,375,999	9,022,827
Ending Fund Balance	3,941,800	5,118,754		5,810,266	409,805

Expenditure Explanations

Street Maintenance	FY 2014-15 reflects PV Maintenance W/ additional crew
Street Sweeping	Provides for Rubidoux Area not covered under Solid Waste Franchise Agmts.
Signal Maintenance	Traffic Signal Maintenance performed under agreement with Riverside County
Weed Abatement	Weed abatement as necessary in City right of way.
Graffiti Abatement Services	JCSD supplied Graffiti removal in City right of way
Traffic Signal/ Pump Electric	Electrical costs for city facilities in public right of way
Street Lighting CSA's	Street lighting costs for County Service areas assumed by City
Tree Trimming	Citywide right of way tree trimming under contract with United Pacific Services
LLMD Maintenance	City Share of former County Landscaping and Lighting District costs.
Capital Projects	Combined Costs of Gas Tax CIP. FY 14-15 includes carryover of unspent funds

MEASURE A ROAD MAINTENANCE
SPECIAL REVENUE - 210-2100

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
Beginning Fund Balance	1,412,702	1,412,702	2,427,016	2,039,208
REVENUE				
Measure A	1,400,000	1,557,981	1,590,000	1,802,000
Interest Earnings	1,000	1,990	2,000	2,000
TOTAL REVENUE	1,401,000	1,559,971	1,592,000	1,804,000
Balance Available	2,813,702	2,972,673	4,019,016	3,843,208
Operating Expenses				
Consulting Engineering	38,064	-	168,948	485,876
Capital Projects	2,270,000	519,688	1,716,583	1,839,209
Projects Administration	181,600	25,969	94,277	116,254
Total Operating	2,489,664	545,657	1,979,808	2,441,340
TOTAL EXPENSES	2,489,664	545,657	1,979,808	2,441,340
Ending Fund Balance	324,038	2,427,016	2,039,208	1,401,868
Expenditure Explanations				
Consulting Engineering	Management of Measure A program, engineering and projects			
Capital Projects	Capital project construction costs FY 2014-15 includes carryover project balances			
Projects Administration	Administrative overhead for Measure A program at 5% of actual costs			

AQMD
SPECIAL REVENUE - 230-2300

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
Beginning Fund Balance	103,000	103,000	225,508	342,793
REVENUE				
Intergovernmental	110,000	122,357	117,110	120,000
Interest Earnings	50	151	175	175
TOTAL REVENUE	110,050	122,508	117,285	120,175
Balance Available	213,050	225,508	342,793	462,968
Operating Expenses				
Professional Services	10,000	-	-	-
Vehicle Purchases	75,000	-	-	150,000
Total Operating	85,000	-	-	150,000
TOTAL EXPENSES	85,000	-	-	150,000
Ending Fund Balance	128,050	225,508	342,793	312,968
Expenditure Explanations				
Vehicle Purchases	Planned acquisition of 5 vehicles which meet AQMD emissions guidelines			

SUPPLEMENTAL LAW ENFORCEMENT SERVICES (SLESF)
SPECIAL REVENUE - 231-2310

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
Beginning Fund Balance	-	-	-	-
REVENUE				
Grant Funding	152,236	152,236	155,045	156,000
Interest Earnings	-	-		
TOTAL REVENUE	152,236	152,236	155,045	156,000
Operating Expenses				
Transfer to General Fund	152,236	152,236	155,045	156,000
Other	-	-	-	-
Total Operating	152,236	152,236	155,045	156,000
TOTAL EXPENSES	152,236	152,236	155,045	156,000
Ending Fund Balance	-	-	-	-
Expenditure Explanations				
Transfer to General Fund	Funding transferred to General Fund to support law enforcement activities			

RISK MANAGEMENT
INTERNAL SERVICE - 710-7100

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
Beginning Fund Balance	-	-		-
REVENUE				
Interfund Charges	-	-	-	-
Transfer In from Gen Fund	50,000	27,890	21,495	25,000
Interest Earnings	-	-	-	-
TOTAL REVENUE	50,000	27,890	21,495	25,000
Operating Expenses				
Insurance Premiums	50,000	27,890	21,495	25,000
Other	-	-	-	-
Total Operating	50,000	27,890	21,495	25,000
TOTAL EXPENSES	50,000	27,890	21,495	25,000
Ending Fund Balance	-	-	-	-
Expenditure Explanations				
Insurance Premiums	Insurance premiums paid to PERMA (Public Employer Risk Mgmt. Assoc.)			

INFORMATION SYSTEMS
INTERNAL SERVICE - 720-7200

	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ACTUAL	EST. ACTUAL	PROPOSED
Beginning Fund Balance	-	-	-	-
REVENUE				
Interfund Charges	-	-	-	-
Transfer In from Gen Fund	167,000	68,491	105,000	101,500
TOTAL REVENUE	167,000	68,491	97,775	101,500
Operating Expenses				
Books/Subscriptions	2,000	-	-	-
Software Support	6,000	9,000	10,275	10,500
Professional Services	81,000	27,000	26,500	30,000
GIS Systems	-	23,000	35,000	35,000
Microfilm/ Scanning	-	-	12,000	12,000
Software	-	4,306	4,000	4,000
Hardware	78,000	5,185	10,000	10,000
Total Operating	167,000	68,491	97,775	101,500
TOTAL EXPENSES	167,000	68,491	97,775	101,500
Ending Fund Balance	-	-	-	-
Expenditure Explanations				
Software Support	Tyler-6100, MS Exchange-2400, Intellitech-775, Barracuda Back-up 1000			
Professional Services	Professional Svcs to manage City's network, devices and website- Brea I.T			
GIS Systems-fee paid	Contract for GIS system with Digital Map Products cost offset W/ LMS fees			
Microfilm/ Scanning- fee paid	Laserfiche Scanning&Imaging- cost offset W/ Microfilm/ Scanning fees			
Software	New licenses need as staff are added for new staff			
Hardware	Hardware replacements and PC's for addnl Staff			

BUILDING MAINT./ RENTAL
INTERNAL SERVICE - 720-7200

Account	FY 12/13		FY 2013/14	FY 2014/15
	ADOPTED	ADJUSTED	PROPOSED	PROPOSED
Beginning Fund Balance	-	-		-
REVENUE				
Interfund Charges	-	-	-	-
Transfer In from Gen Fund				
TOTAL REVENUE				
EXPENSES				
Personnel				
51110 Salaries				
Health Insurance				
Payroll Taxes				
Deferred Comp				
52220 Workers Comp				
Total Personnel				
Operating Expenses				
53012 Books/Subscriptions				
Equipment				
54113 Software Support				
Professional Services				
GIS				
Contract Services				
Capital Outlay				
Total Operating				
TOTAL EXPENSES				
Ending Fund Balance	-	-		
Prof Svcs = 12,000 Brea, 51,000 Egov, 18,000 misc				

