



City of Jurupa Valley, Building Department

SUBMITTAL REQUIREMENTS for ROOM ADDITIONS

Please provide the information that is **applicable to your project**. For example, if you are not installing any plumbing, you do not need to provide a plumbing plan. All items may not apply depending on the scope of your project. Failure to provide the required information will result in the denial of processing your plans for plan check.

Submit three (3) complete sets of plans on a properly formatted flash drive including:

- A. Plot plan with property line dimensions and location of the building and any other structures including the proposed room addition (see "Sample plot plan" available at front counter).
- B. Foundation plan
- C. Floor plan
- D. Ceiling and roof framing plan
- E. Electrical plan: (Electrical service shall be underground) for a new service location, contact a Southern California Edison Planner at 800.655.4555.
 - 1. Panel location
 - 2. Lighting and receptacle layout
 - 3. Circuit schedule and demand load
- F. Plumbing isometrics:
 - 1. Water distribution
 - 2. Waste and venting
 - 3. Gas distribution



- G. Provide a mechanical plan:
1. Location and size of all registers (supply & return)
 2. Size, location, & manufacturers specifications for all equipment.
- H. Provide two (2) sets of "wet" stamped and signed Structural Calculations and roof truss calculations.
- I. Provide two (2) sets of Title 24 Energy Calculations. Compliance Forms shall appear on the plans.
- J. Provide two (2) sets of Soil Percolation Test for proposed septic systems.
- K. Provide water test for newly drilled wells from Riverside County Department of Health.

Please note the following:

- Separate permits are required for other site improvements. Check with a Building Department Permit Technician for specific items.
- All Grading Plans shall be submitted directly to Public Works for review, approval and permits.
- For an estimate of school fees, call the Corona/Norco Unified School District at 951.736.5000 or the Jurupa Unified School District at 951.360.4100. The City of Jurupa Valley Building Dept. verifies the floor area that is subject to school fees.
- Separate permits are required for Electrical, Plumbing, and Mechanical, Patio covers, Swimming Pools, Fencing, Garden and Retaining walls.
- All contractors and sub-contractors must show proof of State and City licenses and shall comply with Section 3800 of the Labor Code regarding Worker's Compensation. Homeowners
- Fire Sprinkler plans shall be submitted directly to the Fire Department.