



*City of*  
**JURUPA VALLEY**  
*California*

## 2020-2021 ANNUAL ACTION PLAN

FINAL April 17, 2020

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The 2020-2021 Annual Action Plan for the City of Jurupa Valley (“City”) satisfies federal requirements to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD).

The primary objective of the CDBG program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for low- and moderate-income individuals.

Each activity to be undertaken with CDBG funds must meet one of the three national objectives:

- Benefit low- and moderate- income persons,
- Aid in the prevention or elimination of slums and blight, or
- Meet a community need having a particular urgency.

In order to receive CDBG funds, the City must prepare a Consolidated Plan. The Consolidated Plan is a multi-year strategic plan that identifies priority housing and community needs. It also identifies the activities the City will implement over a five-year period to address needs. The Action Plan, a component of the Consolidated Plan, is the City’s annual expenditure plan for the use of CDBG funds to address the needs identified in the Consolidated Plan.

HUD posted funding allocations for 2020 and the City will receive \$1,194,914 (\$8,883 less than the City’s 2019 grant). In addition, \$48,814 was added from prior year’s CDBG funds, resulting in a total of \$1,243,729 available for the 2020-21 fiscal year.

The 2020-2021 Action Plan details the specific activities the City will undertake with CDBG funds to address housing and community needs identified in the Consolidated Plan. Planned activities include housing rehabilitation, public infrastructure improvements, public social services grants, and program administration (including fair housing services).

### 2. Summarize the objectives and outcomes identified in the Plan

The City’s overall objective for the CDBG program, as specified in the Strategic Plan section, mirrors HUD’s overall objective for the program: to create a viable community by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low- and moderate-income. To accomplish this objective in Jurupa Valley, the following Consolidated Plan goals have been identified based on the input of residents and other community stakeholders:

- Conserve the existing supply of affordable housing by supporting the provision of federal rental assistance vouchers and certificates administered by the Housing Authority of Riverside County.
- Assist with the preservation of the City’s owner-occupied single-family housing stock.
- Support housing and services for the homeless and those at risk of becoming homeless.
- Support community social services benefitting low- and moderate- income persons and those with special needs.
- Provide needed public infrastructure and facility improvements benefitting low- and moderate-income persons and those with special needs.
- Ensure quality, professional administration of federal funds, including the provision of fair housing services to address discriminatory actions that impede access to housing.

### **3. Evaluation of past performance**

FY 2018-19 was the first year of the City’s 2018-2022 Consolidated Plan cycle and as a CDBG-entitlement community. Most activities funded in the 2019-20 Annual Action Plan will be completed by June 30, 2020. Evaluation of past performance is shown in **Attachment 1**.

### **4. Summary of Citizen Participation Process and consultation process**

The participation of residents and community stakeholders in prioritizing the use of CDBG funds is an important component of the Consolidated Plan (and Action Plan) planning process. For the 2020-2021 Action Plan, the City obtained public input in a variety of ways:

- The City established the Community Development Advisory Committee (CDAC), a five-member committee of City resident charged with evaluating and recommending public service grant for the City Council’s consideration. On January 13, 2020, an informal meeting (“CDBG 101”) was held by the City at City Hall to advise committee members, potential public service grant applicants and interested members of the City of the upcoming grant application process.
- On January 14, 2020, funding availability notice was published in the local newspaper.
- On January 17, 2020, public service grant (“PSG”) applications were made available and notice was published in the local newspapers. (PSG applications were due on February 19, 2020.)
- On March 2, 2020, CDAC held its first meeting at which grant applicants presented their request for public service grant funding and the Committee accepted other public input regarding CDBG public service grant funding.
- March 9, 2020, the second CDAC meeting at which additional public input regarding CDBG public service grant funding was provided and the Committee developed funding recommendations for the City Council’s consideration.
- On March 17, 2020, a notice was published in the *Press Enterprise* announcing the required 30-day public comment period for the draft 2020-2021 Annual Action Plan. The notice also announced 2020-2021 public hearing to be held by the City Council on April 16, 2020. No comments were received.

- A public hearing was held on April 16, 2020, for the City Council to accept additional public input regarding the draft 2020-2021 Annual Action Plan and to authorize submission of the plan to HUD. No comments were received.

## **5. Summary of public comments**

Public comments received during the public review period or public hearing included the following:

There were no comments received on-line or in person during the April 16, 2020 Public Hearing. Also, the City Clerk did not receive comments during the past 30 days, people did not provide comments in person at City Hall nor were phone calls, emails or letters received by City staff about Annual Action Plan.

A summary of comments is provided in section AP-12 and **Attachment 2**.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments and views were accepted – No comments were received, and none were rejected.

## **7. Summary**

The 2020-2021 Annual Action Plan is the third year of the 2018-2022 Consolidated Plan cycle. The Annual Action Plan is the City's one-year expenditure plan for CDBG funds. HUD announced the City will receive \$1,194,914 in CDBG funds for FY 2020-21. In addition, \$48,815 in previous year's CDBG funds will be added, resulting in a total of \$1,243,729 for FY 2020-21.

The Action Plan details the activities the City will undertake with CDBG funds in support of the broader goals and objectives of the Consolidated Plan. Activities planned for funding include housing rehabilitation, public infrastructure improvements, public social services, and program administration, including fair housing services.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	JURUPA VALLEY	Development Services

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City Development Services Department is primarily responsible for the preparation of the Consolidated Plan and for administration of CDBG funds.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Jurupa Valley has taken several steps to obtain the input of community residents and stakeholders to develop the 2020-2021 Annual Action Plan. Consultation efforts include community meetings, and public notices and hearings. The City also consulted with state and regional agencies and local service providers. Additionally, the City utilized its internet webpage, social media, and the local community newspaper to notify residents of the opportunity to review and comment on the draft 2020-2021 Annual Action Plan. Actions taken by the City are consistent with the City's Citizen Participation Plan which is incorporated into the Consolidated Plan.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Jurupa Valley's recently updated Housing Element emphasizes incentives rather regulations, "as a means to facilitate the production of housing for all income levels." Implementation of incentive programs will require significant coordination with housing developers and housing providers. Among assisted housing providers, Jurupa Valley partners with the Housing Authority of the County of Riverside (HACR), which assists renter households with HUD-funded housing assistance vouchers and certificates.

With respect to service agencies, the City actively reached out to local homeless service providers to explore partnership and funding opportunities. Through the annual CDBG Public Service Grants funding process, City staff can ascertain the services City residents need and develop partnerships with local agencies to coordinate the delivery of needed services.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

As a "Participating City" in the Urban County CDBG program, Jurupa Valley contributed to the Riverside County Continuum of Care (RC-CoC) planning process through the County of Riverside. As a direct CDBG grantee, the City will continue to participate in the RC-CoC by contributing to the regional CoC planning process. Additionally, the City initiated the process to build relationships with local CoC service providers in order to address the needs of the City's homeless. As needed, City staff will expedite certifications of consistency with the Consolidated Plan and other forms of support for the RC-CoC. The City also participated in the 2020 regional homeless Point-In-Time survey.

### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate**

**outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City is not a recipient of Emergency Solutions Grant (ESG) funds; therefore, it does not assist the RC-CoC with the determination of ESG allocations or evaluating outcomes, and developing policies and procedures for the administration of the regional Homeless Management Information System (HMIS). In order to address local homeless issues, the City did solicit proposals from regional service providers and considered how these programs and services address local and regional homeless needs.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities (see Table 2)**



**Table 2 – Agencies, groups, organizations who participated**

<b>1</b>	<b>Agency/Group/Organization</b>	Riverside County Fair Housing Council
	<b>Agency/Group/Organization Type</b>	Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Impediments to Fair Housing Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency provided data and information that helped identify the needs of households requiring fair housing services. Also provided input regarding the region's strategy to address impediments to fair housing.
<b>2</b>	<b>Agency/Group/Organization</b>	County of Riverside Department of Public Social Services
	<b>Agency/Group/Organization Type</b>	Services-homeless Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth HMIS
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Regional Continuum of Care coordinator and HMIS administrator. Provided significant information regarding regional and City homeless population and resources.
<b>3</b>	<b>Agency/Group/Organization</b>	Housing Authority of the County of Riverside
	<b>Agency/Group/Organization Type</b>	Public Housing Authority
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided information regarding number and type of households receiving rental assistance and the number of households requesting housing assistance.
4	<b>Agency/Group/Organization</b>	Family Services Association
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency helped identify needs of senior and frail elderly persons and households.
5	<b>Agency/Group/Organization</b>	City of Jurupa Valley
	<b>Agency/Group/Organization Type</b>	Other government – Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City departments and City Council provided data and information, identified priorities, and recommendations for the allocation of HUD funds.
6	<b>Agency/Group/Organization</b>	Path of Life
	<b>Agency/Group/Organization Type</b>	Services-Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homelessness Needs - Veterans

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency helped identify needs of local homeless and households at risk of homelessness.
7	<b>Agency/Group/Organization</b>	211 Community Connect
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homelessness Needs - Veterans
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Provided data regarding various community social service needs.
8	<b>Agency/Group/Organization</b>	Social Work Action Group
	<b>Agency/Group/Organization Type</b>	Services-Homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency helped identify needs of local chronic homeless.
9	<b>Agency/Group/Organization</b>	Environmental Protection Agency Region 9
	<b>Agency/Group/Organization Type</b>	Other government – Federal
	<b>What section of the Plan was addressed by Consultation?</b>	HazMat Planning
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency developed a Community Involvement Plan to encourage and facilitate community engagement throughout the Stringfellow Superfund Site cleanup.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City had an open consultation process; no agency was prevented or excluded from participating.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of Riverside Department of Public Social Services	Regional and local Point-In-Time Survey (including Plan to End Homelessness and discharge planning)
Jurupa Valley Draft 2017 General Plan	City of Jurupa Valley	Housing priorities and program goals, and natural hazards resilience planning
City of Jurupa Valley Annual Budget	City of Jurupa Valley	City budget document including capital improvements that may be CDBG-eligible
5 Yr & 1 Yr PHA Plan	Housing Authority of the County of Riverside (HACR)	Resources to address housing needs of lower income renter householders
Fair Housing Impediments Study	City of Jurupa Valley	City document identified fair housing impediments within JV and outlined plan to address
Stringfellow Superfund Site Community Involvement Plan	Environmental Protection Agency Region 9	Community involvement plan to encourage and facilitate community engagement throughout the Stringfellow Superfund Site cleanup process

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The City implemented its Citizen Participation Plan to obtain a broad range of resident input during the preparation of the 2020-21 Annual Action Plan (See amended Citizen Participation Plan – **Attachment 3**):

**Community Meetings:** On February 21, 2019, the City Council established the Community Development Advisory Committee (CDAC), a five-member committee of City resident charged with evaluating and recommending public service grant for the Council’s consideration. On January 13, 2020, an informal meeting was held by the City to provide basic CDBG information and advise committee members, public service grant applicants and community of the upcoming grant application process. On March 2, 2020, CDAC held its first meeting at which grant applicants presented their request for public service grant funding and the Committee accepted additional public input regarding CDBG public service grant funding. Finally, on March 9, 2020, the CDAC meet for a second time to hear additional public input regarding CDBG public service grant funding. The Committee also developed funding recommendations for the City Council’s consideration.

**Notices/Website:** On March 17, 2020, a notice was published in the *Press Enterprise* announcing the required 30-day public comment period for the draft 2020-2021 Annual Action Plan. The notice also announced 2020-2021 public hearing to be held by the City Council on April 16. See **Attachment 2**, for a copy of the notice and a summary of public comments (no comments were received).

**Public Hearings:** Consistent with HUD’s regulations, the City Council held a public hearing at a regularly noticed and scheduled meeting (April 16, 2020) to obtain public input regarding the draft Annual Action Plan and the proposed use of 2020-21 CDBG funds, and to authorize staff to submit the document to HUD. No comments were received.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	Residents, committee members, local service providers, City staff and community development consultants	Input regarding community service needs	None	NA
2	Public Meeting	Non-targeted/broad community	Residents, committee members, local service providers, City staff and community development consultants	Input regarding community service needs	None	NA
3	Newspaper Ad	Non-targeted/broad community	30-day public comment period and public hearing notice	None	None	NA
4	Public Hearing	Non-targeted/broad community	4/16/20 public hearing to approve 2020-21 Action Plan and to authorize submission of the plans to HUD	None	None	NA

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

HUD published 2020 CDBG allocations and the City will receive \$1,194,914 in CDBG funds for FY 2012-21. In addition, \$48,815 from prior year was added to result in a total of \$1,243,729 in CDBG funds for FY 2020-21. Housing voucher/certificate resources (via HARC) will be available to carry out activities that support the goals of the Consolidated Plan.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public – federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,194,914	0	48,815	1,243,729	2,000,000	Annual CDBG allocation

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Other resources that are available to carry out activities that address the goals of the Consolidated Plan are limited:

- HARC reports that as of March 10, 2020, 319 Jurupa Valley households receive rental assistance. It is anticipated that approximately 350 of households will be assisted annually over the five-year period of the Consolidated Plan.
- Jurupa Valley intends to continue and update an existing Inclusionary Housing Program previously administered by the County of Riverside. This program requires that 1 out of every 25 new units (4%) be reserved for households at the 50% area median income level. Projects of six or more units are required to participate in the program. Affordable units must be provided on-site, off-site, or through the payment of an in-lieu fee.

CDBG does not require matching funds.



**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Jurupa Valley General Plan Appendix A contains an extensive list of parcels that may be suitable for housing development. The inventory includes an evaluation of development constraints and potential development capacity for each parcel. Combined with the incentives identified in the Housing Element, there exists a potential for the development of several affordable housing units during the Consolidated Plan cycle; however, no specific projects are identified for FY 2020-21.

**Discussion**

Funding resources to implement the City's Consolidated Plan are limited. It is anticipated that CDBG funding will continue to be reduced. With respect to other resources, the City will continue to support RCHA's efforts to secure new rental assistance resources. Finally, an inventory of vacant and underutilized land has been developed. Combined with affordable housing development incentives, it is possible that new affordable housing opportunities will be developed during the Consolidated Plan cycle; however, no specific projects are identified for FY 2020-21.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Infrastructure Improvements	2020	2021	Non-Housing Community Development	CDBG Eligible Block Groups Citywide	Public Improvements	CDBG: \$825,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7,615 Persons Assisted
2	Single Family Housing Rehabilitation	2020	2021	Affordable Housing	Citywide	Housing Rehabilitation	CDBG: \$104,000	Homeowner Housing Rehabilitated: 8 Household Housing Units
3	Homeless Services	2020	2021	Public Services	Citywide	Homeless Services	CDBG: \$139,237	Public service activities other than Low/Moderate Income Housing Benefit: 90 Persons Assisted (Outreach) Homeless Person Overnight Shelter: 50 (Emergency Shelter)
4	Public Services	2020	2021	Public Services	Citywide	Public Services	CDBG: \$40,000	Public service activities other than Low/Moderate Income Housing Benefit: 365 Persons Assisted
6	Fair Housing Services	2020	2021	Administration	Citywide	Administration	CDBG: \$25,000	Other: 200 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Program Administration	2020	2021	Administration	Citywide	Administration	CDBG: \$110,492	Other: 1 Other

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Public Infrastructure Improvements
	<b>Goal Description</b>	Improvements to roadways, streets, sidewalks, and other eligible public infrastructure that primarily benefit low- and moderate- income persons
2	<b>Goal Name</b>	Single Family Housing Rehabilitation
	<b>Goal Description</b>	Rehabilitation or preservation of residential properties to address housing and building code deficiencies and deferred property improvements
3	<b>Goal Name</b>	Homeless Services
	<b>Goal Description</b>	Homeless housing and support services, including homelessness prevention services
4	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Social service programs that provide support services to low- and moderate- income residents
5	<b>Goal Name</b>	Fair Housing Services
	<b>Goal Description</b>	Services to address impediments to access fair housing
6	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	CDBG program oversight and coordination

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The City is not a participating jurisdiction in HUD's HOME program.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The following activities have been allocated CDBG funds for Fiscal Year 2020-21.

### Projects

#	Project Name
1	Pacific Avenue Sidewalk Improvements
2	Fort Freemont Alley Reconstruction Phase 1
3	Citywide ADA Improvements
4	Owner-Occupied Housing Rehabilitation Grants
5	Housing Rehabilitation Administration
6	Path of Life
7	Family Services Association
8	Fair Housing Council
9	CDBG Program Administration

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

FY 2020-21 is the third year the City will administer CDBG funds on its own. As a Cooperating City in the CDBG Urban County Program, the City worked with Riverside County staff to implement several Americans with Disabilities Act (ADA) related projects, public facility improvement projects, and public services. The City will continue to utilize CDBG funds to construct street and sidewalk improvements to improve accessibility and mobility for individuals with disabilities and to improve neighborhoods within the CDBG eligible Census Tract Block Groups.

In addition to funding services to address the needs of the homeless and those at risk of becoming homeless, public service grants funding in 2020-21 includes funding for senior services. Fair housing services will provide residents, landlords, and property managers with information and knowledge regarding fair housing laws with the goal of reducing or eliminating housing discrimination. This program will benefit all Jurupa Valley residents including protected classes such as individuals with disabilities and families with children. Finally, as indicated in the Consolidated Plan, the City will implement a housing rehabilitation program for qualified low- and moderate- income homeowners.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	<b>Pacific Avenue Sidewalk Improvements</b>
	<b>Target Area</b>	CDBG-Eligible Block Groups
	<b>Goals Supported</b>	Public Infrastructure Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$500,000
	<b>Description</b>	Widen roadway to install new sidewalks and bike lanes as well as installation of new RRFB
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5,605 residents of which 2,860 are low- and moderate- income (51.03% Low/Mod)
	<b>Location Description</b>	Pacific Avenue – 45 <sup>th</sup> to Mission - Census Tract: 403.01 Block Group: 2, 3 and 4
<b>Planned Activities</b>	Project entails installing new sidewalks and bike lanes to improve pedestrian safety	
2	<b>Project Name</b>	<b>Fort Freemont Alley Reconstruction Phase 1</b>
	<b>Target Area</b>	CDBG-Eligible Block Groups
	<b>Goals Supported</b>	Public Infrastructure Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$125,000
	<b>Description</b>	Complete reconstruction of the existing alley to improve pedestrian safety
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,010 residents of which 1,325 are low- and moderate- income (65.92% Low/Mod)

	<b>Location Description</b>	Fort Freemont Alley- Mennes to Wallace - Census Tract: 402.03 Block Group: 2
	<b>Planned Activities</b>	Complete reconstruction of alley to improve pedestrian safety
<b>3</b>	<b>Project Name</b>	<b>Citywide ADA Improvements</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Infrastructure Improvements
	<b>Needs Addressed</b>	Public Improvements
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Reconstruction of ADA Ramps
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To be determined
	<b>Location Description</b>	To be determined
	<b>Planned Activities</b>	Reconstruction of curb ramps to comply with current ADA regulations
<b>4</b>	<b>Project Name</b>	<b>Owner-Occupied Housing Rehabilitation Grants</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Single Family Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Rehab Program: CDBG-funded grants for qualified homeowners to undertake home improvements to address code deficiencies and deferred property improvements
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8 lower income homeowners
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Grants up to \$10,000 to improve owner-occupied housing units

5	<b>Project Name</b>	<b>Housing Rehabilitation Administration</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Single Family Housing Rehabilitation
	<b>Needs Addressed</b>	Housing Rehabilitation
	<b>Funding</b>	CDBG: \$24,000
	<b>Description</b>	Funding for direct cost associated with the administration of the City's housing rehabilitation grant program
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8 lower income homeowners
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Costs associated with the administration of the City's housing rehabilitation grant program. Tasks include qualifying property owners, inspecting properties for eligible home improvements, developing costs estimates, assisting homeowners with contractor agreement, and monitoring construction
6	<b>Project Name</b>	<b>Path of Life</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Homeless Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$139,237
	<b>Description</b>	Homelessness prevention, outreach, emergency shelter and support services
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	140 individuals (90 outreach, and 50 emergency shelter)
	<b>Location Description</b>	Citywide



	<b>Planned Activities</b>	Homeless outreach and engagement in order to link individuals to housing and support services. Funding also allocated to provide direct financial assistance to prevent the loss of housing and to assist those already homeless.
7	<b>Project Name</b>	<b>Family Services Association</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Social service programs that provide support services to low- and moderate- income residents
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	Congregate meal program for seniors offered at the senior center
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	365 seniors
	<b>Location Description</b>	Program offered citywide but will be provided at the Eddie D. Smith Senior Center located at 5888 Mission Blvd.
	<b>Planned Activities</b>	Congregate meal program for seniors
8	<b>Project Name</b>	<b>Fair Housing Council of Riverside County</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair Housing Services
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Fair housing outreach, education and enforcement services
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 households
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	Fair housing outreach, education and enforcement services including; landlord, tenant and property management fair housing training; community outreach and education; complaint investigation and enforcement services.
9	<b>Project Name</b>	<b>CDBG Program Administration</b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$110,492 (8.9% of 2020 grant allocation CDBG Funds)
	<b>Description</b>	CDBG program oversight and coordination
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable
	<b>Location Description</b>	8930 Limonite Avenue, Jurupa Valley, CA – City Hall
	<b>Planned Activities</b>	Program oversight and coordination including management of public service grants, housing and commercial rehabilitation programs, and preparation of required applications and reports.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Approximately 50 percent of planned CDBG-expenditures during FY 2020-21 will be available on a citywide basis. These activities include housing rehabilitation, homeless services, public services, fair housing services, and program administration. Public infrastructure improvement slated for funding are eligible due to the percentage of low- and moderate- income residents residing in the project’s service area. A map of the City’s CDBG Eligible Areas is provided as **Attachment 4**.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
CDBG-Eligible Block Groups	50%
Citywide	50%

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City’s primary intent is to serve lower income residents that need housing/services regardless of where they live within the City. Area-wide activities (e.g., infrastructure improvements) are limited to the City’s CDBG-eligible areas, except for ADA in certain cases.

### **Discussion**

As indicated above, CDBG funds will be allocated to programs that serve Jurupa Valley residents regardless of where they live.

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City will utilize limited CDBG funds to provide housing rehabilitation grants to eligible homeowners.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	8
Special-Needs	0
<b>Total</b>	<b>8</b>

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	8
Acquisition of Existing Units	0
<b>Total</b>	<b>8</b>

Table 10 - One Year Goals for Affordable Housing by Support Type

### Discussion

During FY 2020-21, the City will implement the City's second year of its Homeowner Housing Rehabilitation Grant program. The City will use CDBG funds to assist an estimated eight households with this activity. The City will also continue to support HARC's implementation of the federal rental assistance voucher and certificate program. An estimated 365 Jurupa Valley households will benefit from this program during FY 2020-21.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City does not own or manage public housing.

### **Actions planned during the next year to address the needs to public housing**

Not applicable.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable.

### **Discussion**

The City does not own or manage public housing.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

As outlined in the Consolidated Plan, the City will utilize a portion of CDBG funds during FY 2020-21 to support agencies that provide homeless services.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including;**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City will utilize CDBG funds to fund homeless outreach services specifically targeting chronic homeless individuals. These services will be provided by Path of Life Ministries, which will utilize its mobile outreach team to connect with 90 homeless individuals and provide a variety of services and referrals designed to meet the basic needs. This outreach staff will also conduct vulnerability assessments to determine if homeless individuals are ready to enter rapid rehousing or permanent supportive housing.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

There are no emergency or transitional housing beds in Jurupa Valley; however, during FY 2020-21, the City will partner with Path of Life which will provide a minimum of four shelter beds (1,000 bed nights) for Jurupa Valley homeless individuals on any given night. An estimated 50 individuals will benefit from these services.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

HUD's 2019 *Continuum of Care Homeless Assistance Programs Housing Inventory Count Report* indicates there are 2,761 permanent supportive housing beds throughout the Riverside County Continuum of Care. Most beds (1,028) are tied to the Veterans Affairs Supportive Housing (VASH) rental housing voucher program that is administered by the HARC. As of March 10, 2020, HARC reports 319 Jurupa Valley households currently receive rental assistance and 17 Jurupa Valley veteran households receive rental assistance and 44 are on the rental assistance waitlist. HARC also reports that 423 self-reported homeless individuals with ties to Jurupa Valley are on the waitlist for federal rental assistance. The City will continue to support HARC and its efforts to secure additional VASH vouchers, Shelter Plus Care

vouchers, and rental assistance vouchers and certificates in an effort to address the needs of these homeless individuals and households.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

According to HUD's *Strategies for Preventing Homelessness*, "Homelessness prevention is an essential element of any effort to end homelessness either locally or nationwide." This HUD report indicates it is less expensive and disruptive to keep a household housed in place. To this end, the City will allocate CDBG funds to Path of Life to support their homelessness prevention program.. The City will also participate in regional homeless planning efforts, including the RC-CoC's Discharge Plan, which aims to prevent individuals leaving institutions, hospitals, etc., from becoming homeless. 140 individuals (90 outreach and 50 emergency shelter.)

## **Discussion**

The City's homeless strategy is to help prevent homelessness and to support local service providers as they engage and assess the City's homeless. Significant CDBG funding is allocated to Path of Life Ministries to provide an array of homeless services including outreach, engagement, short-term shelter, and support services.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Barriers to affordable housing and actions to overcome barriers are listed in the City's Housing Element and were outlined in the Consolidated Plan – a summary is provided below.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Jurupa Valley Housing Element states, “incentives are preferable to regulations as the means to facilitate the production of housing for all income levels.” To encourage the production of lower-cost housing the City has identified various incentives for property owners and developers to consider. Among these possible incentives are modifications to development standards, reduced development fees, expedited permit processing, and direct financial assistance from in-lieu Inclusionary Housing Program (IHP) fees. No projects are currently underway that are utilizing these incentives.

### **Discussion:**

The City's Housing Element and Consolidated Plan identify several barriers to the creation of affordable housing opportunities. The Housing Element has also identified several actions the City can take to reduce the impact of these barriers on the development of affordable housing; however, no projects are currently under development that are using these incentives.



## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Outlined below are the actions the City will implement during FY 2020-21 to address the sub-strategies of the Strategic Plan.

### **Actions planned to address obstacles to meeting underserved needs**

During FY 2020-21, the City will encourage and support HARC's efforts to obtain additional rental assistance funding, especially for senior, disabled, and low-income households. CDBG-funded public facility improvements will improve residential neighborhoods with the rehabilitation or installation of streets and sidewalks. Additionally, funding will be allocated to support meal services for seniors. Finally, fair housing services will help ensure all households can secure safe and decent housing that they desire and can afford, without regard to their race, color, religion, gender, national origin, familial status, disability, age, source of income or other characteristics protected by laws.

### **Actions planned to foster and maintain affordable housing**

As previously outlined, the City will utilize CDBG funds to continue with the homeowner housing rehabilitation grant program during FY 2020-21. The City will also continue to support HARC's administration of HUD's voucher and certificate rental assistance program.

### **Actions planned to reduce lead-based paint hazards**

A significant percentage of the City's housing stock was constructed before 1980 and may contain lead-based paint hazards. The City will ensure that information is available to community residents regarding the health impacts of lead-based hazards, especially for young children. As the City implements its housing rehabilitation program, it will ensure that HUD's regulations regarding lead-based paint hazards are incorporated into program policies and procedures to ensure lead-paint hazards are addressed during the property rehabilitation.

### **Actions planned to reduce the number of poverty-level families**

According to the U. S. Census Bureau, approximately 16.0% of the City's population is living at or below the poverty level including 23.2% of children under the age of 18 and 13.8% of seniors (age 65 and older). During FY 2020-21 the City will support several activities that aim to reduce the number of households living in poverty:

- Support HARC's administration of rental assistance programs for very low-income renters.
- Support social service programs that assist households at risk of becoming homeless and those that are homeless.
- Funding for free/low-cost meal services for seniors.
- Support fair housing services to ensure households have access to safe and decent housing free of discrimination.

- Provide rehabilitation grants to qualified home owners.

### **Actions planned to develop institutional structure**

As the City prepared to become a CDBG grantee community in 2018, it initiated efforts to develop an institutional structure that will help identify and access resources to improve the community. The City solicited the input of local service providers by a community workshop to discuss community needs and future funding opportunities. The City will continue to assist the HARC to implement its Five-year Public Housing Authority (PHA) Plan for the provision of rental assistance vouchers and certificates. The City will also engage neighboring HUD-grantee communities to explore and participate in regional planning and program initiatives.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Jurupa Valley does not operate public housing. HARC provides rental assistance in the community. Federal legislation requires that the Housing Authority prepare five-year and one-year plans that highlight its mission, goals, and objectives as it relates to public and assisted housing programs. The City will review the Authority's plans and will provide HARC the opportunity to review and consult with the City regarding its Consolidated Plan. The goal of this cross-consultation is to provide consistent and coordinated housing services for City residents.

As stated above, Jurupa Valley has developed working relationships with several local nonprofits. As the City expands its CDBG program to provide public service grant funding, it will coordinate efforts with nonprofit partners to promote the efficient and effective use of limited public resources.

### **Discussion:**

Prior to 2018, the City was part of the Riverside Urban County CDBG program. As a participating jurisdiction, the County's Analysis of Impediments to Fair Housing incorporated the City. Recently, the City of Jurupa Valley completed an AI, and it is summarized in **Attachment 5**. Action steps to be taken by the City during FY 2020-21 to address identified impediments are also found in **Attachment 5**.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

Each HUD program that is covered by the Consolidated Plan regulations must address certain program specific requirements.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate- income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate- income. Specify the years covered that include this Annual Action Plan.	100.00%

#### Discussion

The City will meet the overall 70% benefit for low- and moderate-income requirement over three Program Years: 2020, 2021 and 2022.

## EVALUATION OF PAST PERFORMANCE – FY 2018-2019 TO FY 2022-2023

Goal	Category	Indicator	Unit of Measure	Expected 5 Yr. Strategic Plan	Actual 5 Yr. Strategic Plan	5 Yr. Percent Complete	Expected 18-19 Program Year	Actual 18-19 Program Year	18-19 Percent Complete
Homeless Services	Homeless	Homeless Person Overnight Shelter	Persons Assisted	150	58	38.67%	60	58	96.67%
Fair Housing Services	Non-Housing Community Development	Other	Other	1,000	355	35.50%	200	355	177.50%
Housing Rehabilitation	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	20	0	0.00%	0	0	NA
Program Administration	Administration	Other	Other	5	1	20.00%	1	1	100.00%
Public Facilities	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3,000	0	0.00%	0	0	NA
Public Infrastructure Improvements	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15,000	0	0.00%	5,235	0	0.00%
Services for Low- & Moderate-Income Households	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,500	0	0.00%	0	0	NA

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**PUBLIC NOTICE  
NOTICE OF 30-DAY PUBLIC COMMENT PERIOD  
AND PUBLIC HEARING TO BE HELD BY THE  
CITY OF JURUPA VALLEY  
REGARDING SUBMISSION OF THE 2020-2021 ANNUAL ACTION PLAN**

NOTICE IS HEREBY GIVEN that the City of Jurupa Valley City Council will hold a public hearing and public comment period for the Action Plan for Fiscal Year 2020-2021. This action is taken in compliance with federal regulations [24 CFR 91].

As a recipient of Community Development Block Grant (CDBG) funds, the City is required to approve an Annual Action Plan every year. The Action Plan delineates proposed activities to be funded under the U.S. Department of Housing and Urban Development's (HUD) CDBG program.

**30-Day Public Comment Period**

The required 30-day public comment period for the 2020-2021 Annual Action Plan will commence March 18, 2020 and will end April 16, 2020. The draft document will be available for public review upon request at the public counter at Jurupa Valley City Hall – 8930 Limonite Avenue, Jurupa Valley, CA 92509. City Hall is open Monday through Friday, 8 AM to 5 PM. The draft will also be posted on the City's website ([www.iurupavalley.org/CDBG](http://www.iurupavalley.org/CDBG)). Written comments regarding the draft Annual Action Plan may be submitted to the attention of Sean McGovern at the City Hall address. All written comments must be received by the City no later than 12 PM April 16, 2020.

**2020-2021 Action Plan**

HUD has notified the City of its final CDBG allocation for 2020, and the City will receive an allocation of \$1,194,914 in CDBG funds for Fiscal Year 2020-2021. In addition, \$48,814 from prior year CDBG funds will be added, which will total \$1,243,729 for the 2020-2021 budget. The proposed use of CDBG funds includes the following:

<b>Proposed Activity</b>	<b>Proposed CDBG Allocation</b>
• Public services for lower income persons	\$179,237
• Public facility and/or infrastructure improvements	\$825,000
• Program administration (including Fair Housing counseling)	\$135,492
• Housing Rehabilitation Program	\$104,000

**2020-2021 Action Plan Public Hearing**

The City is also required to hold a public hearing to obtain additional public comments regarding the 2020-2021 Annual Action Plan. Notice is hereby given that the City of Jurupa Valley City Council will hold a public hearing on Thursday, April 16, 2020, for this purpose. The hearing will be held in the City Council Chambers located at 8930 Limonite Avenue, Jurupa Valley. The City Council meeting will be held at 7 PM or soon thereafter. For additional information regarding the hearing (including reasonable requests for special accommodations for persons with disabilities), please contact Sean McGovern at (951) 332-6464 Ext. 249.

If you wish to challenge the City's decision in court, the challenge will be limited only to those issues you or someone else raised at the public hearing, prior to the public hearing, or in written correspondence delivered to the City Clerk's Department, prior to, the public hearing described in this notice.

The agenda report for this item will be available on Monday, April 13, 2020 on the City's website at [www.iurupavalley.org/CDBG](http://www.iurupavalley.org/CDBG). Additionally, a copy of the report may be obtained at City Hall during normal business hours, Monday through Friday, 8:00 a.m. – 5:00 p.m. It is recommended that you contact City Hall to ensure a copy of the report is available for distribution. For further information you may wish to call City Hall at (951) 332-6464.

Publish: Tuesday, March 17, 2020

Vicki Wasko, CITY CLERK

## **SUMMARY OF PUBLIC COMMENTS**

### 30-DAY PUBLIC REVIEW PERIOD

No comments were received during the 30-day public review period.

### PUBLIC HEARING

No comments were received during the public hearing.

# City of Jurupa Valley Citizen Participation Plan



**City Manager's Department  
8930 Limonite Ave  
Jurupa Valley, CA 92509  
(951) 332-6464**

**April 17, 2020**



# City of Jurupa Valley Citizen Participation Plan

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## Introduction

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The U.S. Department of Housing and Urban Development (HUD) requires entitlement communities (jurisdictions with populations above 50,000) under the federal Housing and Community Development Act of 1974, as amended, to develop a citizen participation plan. This Citizen Participation Plan describes how the City of Jurupa Valley (hereafter “the City”) will involve residents in the planning, implementation and assessment of how Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Shelter Grant (ESG) funds will be used. Presently, the City of Jurupa Valley only receives CDBG funding directly from HUD. HOME and ESG resources are potentially available through the County of Riverside and/or the State of California.

Regulations governing the preparation and content of the Citizen Participation Plan can be found in the Code of Federal Regulations (24 CFR 91.105). The primary goal of this Citizen Participation Plan is to “set forth the jurisdiction’s policies and procedures for citizen participation.” Specifically, the plan must provide and encourage all citizens of the community to participate in development of:

- The Assessment to Fair Housing (AFH) and any revisions to the AFH
- The Consolidated Plan and subsequent Annual Action Plans, and any substantial amendment to the Consolidated Plan and/or Annual Action Plans
- The year-end performance report also known as the Consolidated Annual Performance and Evaluation Report (CAPER)

The Plan sets forth policies and procedures for citizen participation, which are designed to maximize the opportunity for citizen participation in the community development process. Special emphasis has been placed on encouraging participation by persons of low- and moderate-incomes<sup>1</sup>, residents of predominantly low income areas<sup>2</sup>, and residents of areas where community development funds are utilized.

The Citizen Participation Plan must outline actions to be taken by the City to encourage the participation of all its citizens, including minorities and non-English speaking persons and persons with disabilities. Additionally, the plan should encourage the participation of local and regional institutions including the following:

- The Riverside County Continuum of Care
- Businesses, developers, nonprofit organizations, philanthropic organizations, and community-based and faith-based organizations

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<sup>1</sup> Low- and moderate-income means household with an annual income less than 80 percent of the area median income, as established by HUD.

<sup>2</sup> A predominately low income area is an area where 51% or more of the residents are low- and-moderate income, as described above.

- Broadband internet service providers and/or other organizations engaged in narrowing the digital divide
- Agencies whose primary responsibilities include the management of flood prone areas, public land or water resources
- Emergency management agencies
- Public housing agencies, including residents of public and assisted housing developments (e.g., resident advisory boards, resident councils, and resident management corporations)

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## Background

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The Consolidated Plan (ConPlan) is a five-year plan required by HUD that outlines how the City intends to meet identified local housing and community development needs over the five-year period. It is a plan and a process for defining and carrying out a unified vision for housing, homelessness, special needs populations and community economic development needs. The main components of the ConPlan include a housing and community development needs assessment; a housing market analysis; a strategy that reflects general goals (priorities) and performance outcome measurements for allocating HUD funds to address the housing and community development needs; a list of specific objectives for each priority (including proposed accomplishments); and an annual action plan (one-year funding) describing how federal and local resources will be used to address the needs and objectives identified in the ConPlan.

The City's ConPlan identifies unmet priorities in the community that generally deal with a suitable living environment, affordable housing, economic opportunities and homelessness. All future requests for HUD funding through the City of Jurupa Valley beginning in 2018 must be identified by the ConPlan as a need and be part of the strategic objectives for each goal/priority in order to be considered for funding from the City. This includes requests from outside agencies that are directly applying to the City for funding of their activities.

The ConPlan planning and approval process can be broken down into the following stages:

- Needs assessment
- Plan development
- Approval
- Amendments (if necessary)
- Performance review

The City of Jurupa Valley will make reasonable efforts to provide for citizen participation during the community development process and throughout the planning, implementation and assessment of all HUD programs undertaken by the City. City staff will make every effort to involve citizens in all phases of the development, implementation and assessment of community development programs including, but not limited to, the following phases:

- a. Identification and assessment of housing and community development needs; determination of CDBG project(s) (ConPlan and Annual Action Plan);
- b. Changes and/or amendments to approved CDBG projects; and
- c. Assessment of CDBG program performance (CAPER).

All phases of the community development process will be conducted by City staff in an open manner. Citizens of Jurupa Valley are encouraged to participate at all levels and will be given access to program information during each phase of any HUD program as outlined herein.

This citizen participation process generally includes a series of well-publicized annual community/neighborhood meetings and public hearings to review the ConPlan, the Annual Action Plan and the CAPER. All meetings and hearings are publicized in accordance with applicable HUD, state and local regulations. Public notices for environmental procedures and project-related policies are also part of the citizen participation process.

In addition to hosting community meetings and public hearings, and conducted a web-based community needs assessment survey. Pursuant to HUD regulations, the City will also explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation *e.g.*, use of focus groups and the Internet.

Per direction from HUD, provided to CDBG grant recipients on March 16, 2020, during their “National Briefing on Community Development Block Grant Support for Infectious Disease Response” – the City of Jurupa Valley will consider undertaking “virtual” public hearings (alone, or in concert with an in-person hearing) allowing questions in real time, with answers coming directly from the elected representatives to all “attendees” during times of emergencies, such as the coronavirus or COVID-19 pandemic. Jurupa Valley will select a virtual hearing method or platform that will provide for accessibility for persons with disabilities and LEP to participate. Jurupa Valley will document these efforts and provide descriptions to HUD in the subject documents. The Citizen Participation Plan was amended to include these new outreach procedures, recommended by HUD.

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## Overview

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**GOAL:** To generate significant public participation in the consolidated planning process, including any amendments to the ConPlan, the Annual Action Plan, the AFH, and the CAPER. Input will be sought particularly from low- and moderate-income persons and groups residing within various areas of the City where program funds will be used.

**Objective A:** *All persons, including those of low- and moderate-income, shall have the opportunity to take part in the consolidated planning process and any amendments to the ConPlan, the Annual Action Plan, the AFH, and the CAPER.*

**Policies:**

- 1) The consolidated planning process and any amendments to the ConPlan, Annual Action Plan, AFH, and CAPER are designed to promote participation by low- and moderate-income citizens, as well as residents of CDBG project areas. Jurupa Valley staff may take additional steps to further promote participation by such groups, or to target program information to these persons should staff feel that such persons may otherwise be excluded or should additional action be deemed necessary. Activities to promote additional participation may include: posting of notices in neighborhoods and in places frequented by low- and moderate-income persons, and holding community meetings in low- and moderate-income neighborhoods or areas of existing or proposed CDBG project activities.
- 2) Regarding non-English speaking persons, City will provide translation services and materials on an as needed basis.
- 3) The locations of all community meetings as described in this Citizen Participation Plan shall be made accessible to persons with disabilities. The City of Jurupa Valley shall provide a sign language interpreter whenever City staff is notified five days in advance that one or more deaf persons will be in attendance. The City of Jurupa Valley shall provide a qualified reader whenever City staff is notified five days in advance that one or more visually impaired persons will be in attendance. Additionally, the City of Jurupa Valley shall provide reasonable accommodations whenever City staff is notified five days in advance that one or more persons with mobility or developmental disabilities will be in attendance.
- 4) One public input meeting will be held prior to those years when a ConPlan is being prepared. At those meetings, members of the public will be asked to identify community needs and priorities prior to the drafting of the ConPlan.
- 5) Upon completion of the draft ConPlan, the plan will be available for public review and comment for 30 days. Copies of said plan shall be made available to the public at the City offices, at the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's

Web site (see Addendum). The ConPlan will also be made available in a format accessible to persons with disabilities upon request.

- 6) Upon completion of the draft Annual Action Plan, the plan shall be made available for public review and comment for 30 days. Copies of said plan shall be made available to the public at the City offices, at the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum). The draft Annual Action plan will also be made available in a format accessible to persons with disabilities upon request.
- 7) Upon completion of the draft AFH, the plan shall be made available for public review and comment for 30 days. Copies of said plan shall be made available to the public at the City offices, at the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum). The draft AFH will also be made available in a format accessible to persons with disabilities upon request.
- 8) Upon any substantial changes requiring an amendment to the ConPlan, Annual Action Plan, and/or AFH, the amendment shall be made available for public review and comment for 30 days. Copies of said amendment shall be made available to the public at the City offices, at the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum). Any amendments to said plans will also be made available in a format accessible to persons with disabilities upon request.
- 9) Upon completion of the draft CAPER, the report will be available for public review and comment for 15 days. Copies of said report shall be made available to the public at the City offices, at the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum), and will also be made available in a format accessible to persons with disabilities upon request.
- 10) Two separate public meetings at different times in each program year shall be conducted by the City to obtain community views and to respond to proposals and questions. The primary purpose of this first public meeting shall be to assess community needs and problems in an effort to determine the most critical needs to be addressed by the ConPlan and/or the Annual Action Plan; and also to present for public comment and review the program activities which have been selected by the City of Jurupa Valley to resolve the identified needs.

The second public meeting will be held prior to the submission of the Consolidated Annual Performance and Evaluation Report (CAPER). The purpose of this public meeting is to assess how funds were spent during the previous program year and assess the performance of the City of Jurupa Valley in resolving identified community development and housing needs, and in achieving its community development goals and objectives.

- 11) Public hearings and/or meetings shall be conducted at times and locations which will be convenient and accessible to all citizens, especially persons of low- and moderate-income, residents of areas where CDBG projects are proposed or on-going. Virtual public hearings may be undertaken during emergencies, as recommended by HUD.

- 12) The City shall provide interpreters for non-English-speaking persons and/or the hearing impaired when such requests are made at least five working days prior to the meeting.

**Objective B:** *Adequate program information shall be provided to all interested persons and groups upon request.*

**Policies:**

- 1) Prior to adoption of the ConPlan, AFH, or Annual Action Plan, the City shall make available to all interested persons and groups the amount of assistance the City expects to receive in CDBG funding. With respect to the ConPlan and the Annual Action Plan, the City shall identify the range of activities that must be undertaken with these funds, plans to minimize the displacement of persons and plans to assist displaced persons, even if no displacement is expected to occur.
- 2) The City shall provide all interested persons and groups with reasonable and timely access to all information relating to the City's proposed ConPlan and the City's use of assistance under the relevant programs during the previous five years.
- 3) The City will provide reasonable and timely access to information and records to members of the community, public agencies, and other interested parties relating to the City's AFH, ConPlan, and use of assistance under the CDBG program during the preceding 5 years. Records and materials to be made available include, but are not necessarily limited to: the records of public hearings (if meetings are recorded); mailings and promotional materials; prior CDBG program applications; letters of approval; grant agreements; the environmental review record; financial and procurement records; project design and construction specifications; labor standards materials; performance and evaluation reports; other reports required by HUD; proposed and approved CDBG program application(s) for the current year or project; written comments or complaints received concerning the community development program, and written responses from the City of Jurupa Valley; and, copies of the applicable Federal and State rules, regulations, policies, requirements and procedures governing the CDBG program. Requests for information and records must comply with the City's established request for public records process, which may include a fee for copies. Reasonable accommodations for information in oral, Braille, electronic, or large print (for the visually impaired) for disabled persons, or hand delivered copies to persons that are homebound will be considered.
- 4) In no case shall the City of Jurupa Valley disclose any information concerning the financial status of any program participant(s) which may be required to document program eligibility or benefit. Furthermore, the City of Jurupa Valley shall not disclose any information which may, in the opinion of the Community Development Director, be deemed of a confidential nature.

**Objective C:** *The City shall provide adequate advance public notice of all associated meetings and hearings.*



**Policies:**

- 1) The City shall provide adequate advance notice of all public hearings and meetings to all interested persons and groups. Sufficient information shall be published about the subject of the hearing or meeting, including but not limited to, the time, date, place and topics and procedures to be discussed to permit public input. Such notice shall take the form of a public notice in the Press Enterprise newspaper, standard City posting places, such as: online outreach via the City's Web site; message boards around City Hall, and/or individual letters, notices or flyers mailed to interested persons and groups. Although HUD does not specify the length of notice required, a minimum of two weeks is considered adequate.
- 2) Public hearings will be held during all phases of the community development process, as outlined herein, to allow citizens to voice opinions and offer proposals concerning the development and performance of the CDBG program. City staff will respond to questions and proposals from citizens at each public hearing. Any questions that citizens may have concerning a program will be answered and their comments, suggestions, and/or proposals will be received. Citizens may also express comments and views concerning the community development process or any specific project to the governing body at any regularly scheduled meeting. A summary of comments or views, and a summary of any comments or views not accepted and the reasons why, shall be attached to the ConPlan, AFH, Annual Action Plan, substantial amendment, or CAPER (as applicable).

**Objective D:**        *The City shall furnish technical assistance to all interested persons and groups requesting such assistance.*

**Policies:**

- 1) The City shall provide technical assistance upon request, particularly to groups or individuals representing persons with low- and moderate-income. The City shall determine the necessary level and degree of assistance. Such technical assistance might include the following:
  - Assisting low- and moderate-persons to develop statements of view, identify their needs, and to develop activities and proposals for projects, which when implemented, will resolve those needs.
  - Explaining the process for submitting proposals.
  - Interpreting program rules, regulations, and procedures and/or federal and local requirements.
  - Providing comments and advice on the telephone or in meetings.
  - Reviewing and commenting on draft proposals.

It is important to note that the provision of technical assistance does not guarantee or include the provision of funds.

**Objective E:** *All comments, objections, and complaints submitted by interested persons or groups shall be adequately considered and addressed.*

**Policies:**

- 1) The City shall consider any comments or complaints from interested persons or groups received in writing or orally at public hearings or meetings in preparing the ConPlan, the Annual Action Plan, the AFH, any amendments to the former plans, and/or the CAPER.
- 2) A summary of public comments or complaints and a summary of any comments or complaints not accepted and the reasons thereto shall be attached to the respective final ConPlan, any amendments to the plan, the Annual Action Plan and/or the CAPER.
- 3) The City shall provide a substantive written response to every comment or complaint received within 15 working days when possible.

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## Public Participation

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### 1. Citizen Participation Plan and Amendments

The Citizen Participation Plan is designed to facilitate and encourage residents to participate in the ConPlan process. In particular, the Citizen Participation Plan seeks to encourage the involvement of low- and moderate-income persons.

The City will use the following process to adopt and make any subsequent changes to its Citizen Participation Plan:

- The City will place its public notices in Press Enterprise newspaper, at the Community Development office and the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum) in advance of a 30-day public review and comment period.
- Residents have 30 days to review the Citizen Participation Plan from the date of the notice.
- During the 30-day public review and comment period, the document will be available for review at the City's Community Development Department office. Copies of the document will be available to the public.
- Residents may file comments in writing at the City offices during the 30-day period from the date of the notice.
- The City Council will adopt the Citizen Participation Plan as part of the Consolidated Plan.

Any change in the public participation process as outlined in this document will require an amendment to the Citizen Participation Plan.

### 2. Consolidated Plan and the Annual Action Plan

The steps outlined below provide opportunities for public involvement in the ConPlan and the Annual Action Plan:

- The City will consult with local public agencies that assist low- and moderate-income persons and areas, including City staff, state and federal agencies, neighboring local governments and regional agencies.
- The City will consult with private agencies, including local nonprofit service providers and advocates such as the local public housing agency, health agencies, homeless service providers, nonprofit housing developers and social service agencies (including those focusing on services to children, the elderly, persons with disabilities, persons with HIV/AIDS, persons with substance abuse problems, etc.).

- The City will place public notices in the Press Enterprise newspaper, at City offices and the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum) 15 days in advance of a meeting. The notice will include the amount of funds available, the range of activities that could be undertaken and the amount that would benefit low- to moderate-income persons.
- A public hearing will be held before the City Council to solicit input on needs and priorities for the ConPlan and the Annual Action Plan. Virtual public hearings will be allowed, as recommended by HUD.
- Residents have 30 days to review the draft ConPlan and/or the draft Annual Action Plan from the date of the notice.
- Residents may file comments at the City offices during a 30-day period from the date of the notice.
- A public hearing will be held before the City Council to receive comments and approve the ConPlan and the Annual Action Plan. Virtual public hearings will be allowed, as recommended by HUD.
- The City Council will adopt the ConPlan and/or Annual Action Plan.
- In preparing the final ConPlan and/or Annual Action Plan, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period or during a virtual public hearing, per HUD's recommendation. The final documents will have a section that includes all comments, plus explanations as to why any comments were not accepted.

### **3. Substantial Amendments to the ConPlan and the Annual Action Plan**

Amendments to the ConPlan or the Annual Action Plan will be necessary whenever one of the following is proposed:

- To make a substantial change in the allocation priorities or a substantial change in the method by which funds are distributed
  - For the purpose of the Consolidated Plan, a "substantial change" involves a cumulative change in the program budget of 25 percent or more of the City's total federal entitlement for the current program year
  - If an amendment does not qualify as a substantial change (cumulative change of under 25 percent of the City's total federal entitlement), it will be considered administrative in nature and documentation of the administrative amendment will be made to the current Consolidated Plan or Annual Action Plan, and notification of the amendment will be provided to HUD via HUD's electronic eConPlan suite.

- To use CDBG funds (including program income) to carry out an activity not previously described in the Annual Action Plan or ConPlan; or
- To allow a substantial change in the purpose, scope, location or beneficiaries of a specific activity.

The following procedures apply to amendments:

- The City will place public notices in Press Enterprise newspaper, at the City offices and the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum) in advance of a 30-day public review and comment period.
- Residents have 30 days to review the proposed amendment from the date of the notice.
- During the 30-day public review and comment period, the document will be available for review at the City's Community Development Department and City Clerk's office. Copies of the document will be available to the public.
- Residents may file comments at the City offices during the 30-day period from the date of the notice.
- The City Council will adopt the amendment.
- In preparing a final amendment, careful consideration will be given to all comments and views expressed by the public, whether given as verbal or virtual testimony at the public hearing or submitted in writing during the review and comment period. The final amendment will have a section that includes all comments, plus explanations as to why any comments were not accepted.
- Substantial amendments are submitted to HUD as it occurs via HUD's electronic eConPlan suite.

#### **4. Consolidated Annual Performance Evaluation Report (CAPER)**

Every year, the City must submit to HUD a Consolidated Annual Performance Evaluation Report (CAPER). In general, the CAPER must describe how funds were actually used and the extent to which these funds were used for activities that benefited low- and moderate-income people. The following steps outline the opportunities for public involvement in the CAPER:

- The City will place public notices in the Press Enterprise newspaper, at the City offices and the Jurupa Valley branches of the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum) in advance of a 15-day public review and comment period.
- Residents have 15 days to review the CAPER from the date of the notice.

- During the 15-day public review and comment period, the document will be available for review at the City's Community Development Department office. Copies of the document will be available to the public.
- Residents may file comments at the City offices during the 15-day period from the date of the notice.
- In preparing the CAPER, careful consideration will be given to all comments and views expressed by the public, whether given as verbal or virtual testimony at the public hearing or submitted in writing during the review and comment period. The final report will have a section that includes all comments, plus explanations as to why any comments were not accepted. The CAPER will be submitted to HUD via the electronic eConPlan suite.

## **5. Analysis of Impediments to Fair Housing Choice (AI) and Amendments**

As an entitlement jurisdiction receiving CDBG funds, Jurupa Valley is required to certify that it will affirmatively further fair housing and undertake fair housing planning in conjunction with its Consolidated Plan/Annual Action Plan. Fair housing planning consists of the following: (1) an Analysis of Impediments to fair housing choice; (2) actions to cover the effects of the identified impediments; and (3) maintenance of records to support the affirmatively furthering fair housing certification.

The Analysis of Impediments to Fair Housing Choice (AI) document referenced above is defined as a comprehensive review of a state's, region's, or jurisdiction's laws, regulations, and administrative policies, procedures, and practices as they relate to compliance with fair housing laws. The AI involves an assessment of how these laws, regulations, policies, and procedures affect the location, availability, and accessibility of housing, and how conditions, both private and public, affect fair housing choice.

Once the City completes the AI, it must report on its implementation by summarizing the impediments identified in the analysis and describing the actions taken to overcome the effects of the impediments identified through the analysis in its CAPER. Each jurisdiction is required to maintain an AI and update the AI as necessary. Jurisdictions may also include the actions it plans to take to overcome the effects of impediments to fair housing choice during the coming year in the Annual Plan that is submitted as part of the Consolidated Plan submission.

HUD requires that the Citizen Participation Plan delineate the process the City will utilize to adopt, amend, and to report accomplishments. Public review and City Council adoption procedures mirror that of the Consolidated Plan. The following procedures will ensure that the public will have a chance to review and comment on the City's Analysis of Impediments to Fair Housing Choice:

- The City will place public notices in the Press Enterprise newspaper, at the City offices and the Jurupa Valley branches of the Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) and on the City's Web site (see Addendum) in advance of a 15-day public review and comment period.

The draft AI will be available for public review at the following locations:

- City Hall public counter
- Jurupa Valley Libraries (Louis Rubidoux and Glen Avon)
- The City's Website

Upon request, reasonable accommodation will be made to make sure the AI will be available for review and comment by persons with disabilities.

At the end of the 30-day review period, the City Council will consider the adoption of the AI (or a substantial amendment to the AI) at a designated and publicly noticed City Council meeting. Approval of the AI or amendment of the AI requires a majority vote of the Jurupa Valley City Council. Annual accomplishments related to the AI will be reported in the yearly CAPER.

A substantial amendment to the AI will entail a material change in circumstances that affects the information on which the AI is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AI no longer reflect actual circumstances. Examples include:

- Presidential declared disasters in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing
- Significant demographic changes
- New significant contributing factors in the participant's jurisdiction
- Civil rights findings, determinations, settlements, or court orders
- HUD's written notification specifying a material change that requires revision.

When a revision is required as a result of a material change, such a revision will be submitted within 12 months of the onset of the material change, or at such later date as HUD may provide. Where the material change is the result of a Presidential declared disaster, such time shall be automatically extended to the date that is two years after the date upon which the disaster declaration is made, and HUD may extend such deadline, upon request, for a good cause.

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## Funding of Public Services

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The City will issue a Notice of Funding Availability (NOFA) to the community for the Annual Action Plan, beginning with the 2018–2019 program year. The notice will identify the amount of CDBG funds available to public service agencies and a list of eligible activities. An application form will be developed and used by the City for funding requests. The agencies may apply to the City at the following address:

City of Jurupa Valley  
City Manager's Department  
8930 Limonite Ave  
Jurupa Valley, CA 92509

Applications will require the following information:

- Name of the organization, the contact person(s) and a brief history of the organization
- Name of the project and a detailed description of project
- Documentation identifying the need for such a project
- Financial summary, including the amount of CDBG funds requested and other resources to leverage CDBG funds, as well as the potential uses of the funds
- Objectives of the project and the intended beneficiaries
- If the organization is requesting CDBG funds from other jurisdictions for the same project, information included on the amount requested and the potential benefits for each jurisdiction

City staff will review the applications to determine the eligibility of the projects. The City's committee will evaluate the funding request based on the benefits to low- and moderate-income residents and areas, on the projects' feasibility, and if the proposed activity addresses a priority need identified in the Consolidated Plan. The selected activities will be recommended to the City Council for approval.



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## **Plans to Minimize Displacement of Persons and Assist any Persons Displaced**

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If applicable, the City of Jurupa Valley, in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, the 1988 Common Rule, and the 1989 Barney Frank Act, will provide relocation assistance, as described in 24 CFR 570.606(b)(2), to each low- and moderate-income household displaced by the demolition of housing or by the conversion of a low- and moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the Act, the City of Jurupa Valley will include, but not be limited to, the following steps to minimize the displacement of persons from their homes:

- A. Avoid, as much as possible, CDBG-funded projects which permanently displace persons from their homes.
- B. Fully advise any residents who may be displaced of their rights and options for relocation benefits as required by federal regulations.
- C. Assist displaced residents in filling out any required forms for assistance or to appeal City decisions regarding displacement or the level of relocation benefits.

A copy of the City's Anti-Displacement and Relocation Plan is also available to interested residents upon request.

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## Citizen Participation Summary

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DOCUMENT	PUBLIC PARTICIPATION	REQUIRED TIME FOR PUBLIC REVIEW	REQUIRED APPROVAL	DEADLINE
<b>Citizen Participation Plan</b>	Public Hearing 15-Day Notice	30-Day Public Review	City Council	N/A
<b>ConPlan and/or Annual Action Plan</b>	Public Hearing 15-Day Notice	30-Day Public Review	City Council	Submit to HUD 45-days prior to start of new program year
<b>Substantial Amendments</b>	Public Hearing 15-Day Notice	30-Day Public Review	City Council	Submit to HUD when complete
<b>Administrative Amendments</b>	No Public Hearing	None	City Manager	Submit to HUD when complete
<b>CAPER</b>	Public Hearing 15-Day Notice	15-Day Public Review	City Council	Submit to HUD within 90-days of end of program year
<b>Analysis of Impediments to Fair Housing Choice</b>	Public Hearing 15-Day Notice	30-Day Public Review	City Council	45-days prior to start of new program year

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## Addendum

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The City of Jurupa Valley City Manager's Department is located at 8930 Limonite Avenue, Jurupa Valley, California.

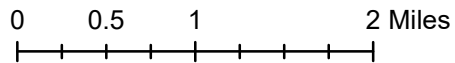
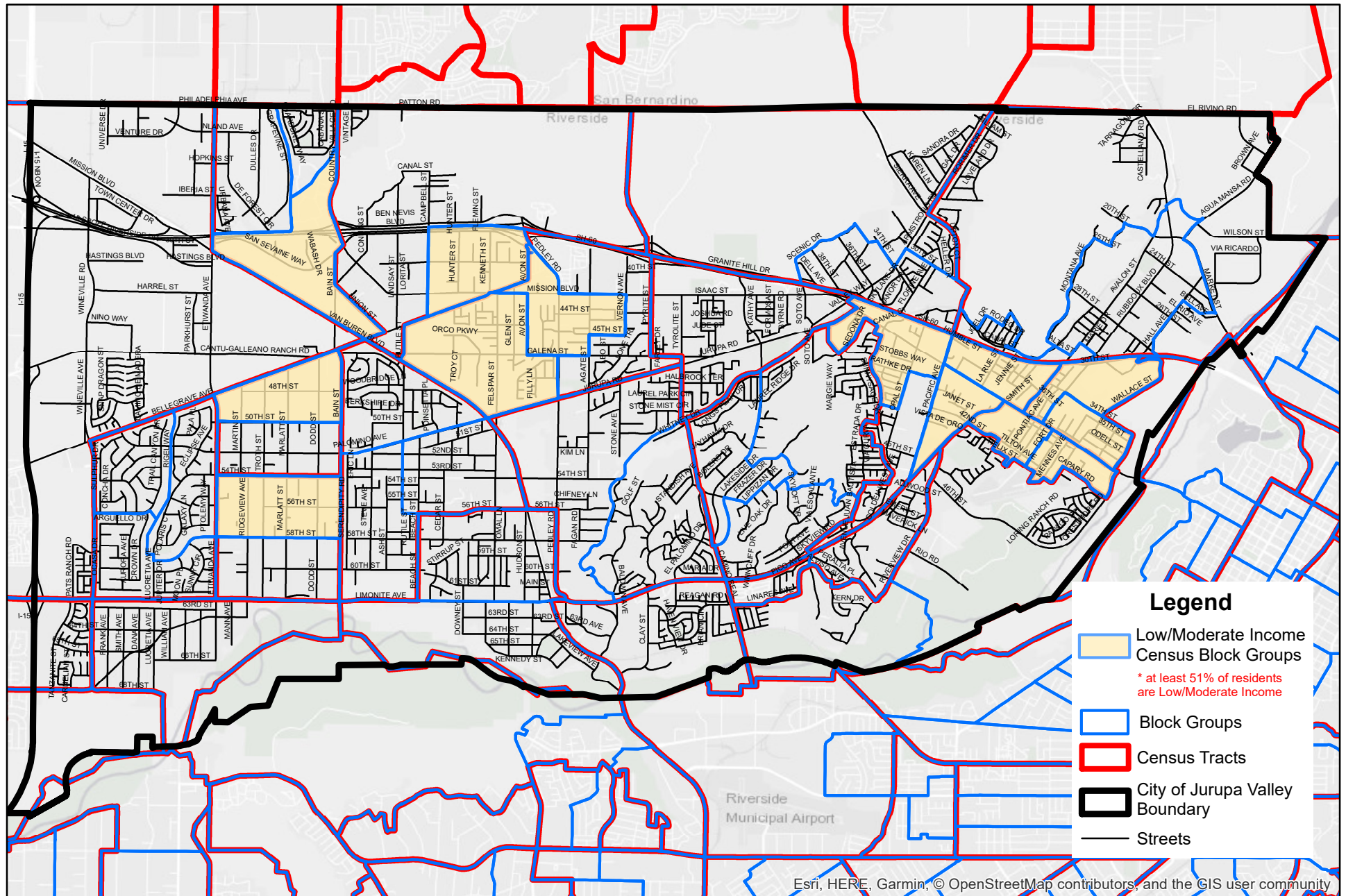
The City Clerks Office located at: 8930 Limonite Ave. Jurupa Valley, California.

The Jurupa Valley Libraries (Louis Rubidoux and Glen Avon) are as follows:

- Louis Rubidoux: 5840 Mission Blvd.; (951) 682-5485
- Glen Avon: 9244 Galena St.; (951) 685-8121

The City's Web site address is <http://www.jurupavalley.org>

# 2018 Low and Moderate Income Area Census Tract/ Block Groups



Sources: City of Jurupa Valley, Department of Housing and Urban Development, US Census Bureau.

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*Summary & Recommendations  
Analysis of Impediments to  
Fair Housing Choice 2019-2023*

*Final - December 5, 2019*

This is an extract of a larger document -  
the entire document is available for  
public review on the City's website

[www.jurupavalley.org](http://www.jurupavalley.org)

**City of Jurupa Valley  
City Manager's Office  
8930 Limonite Avenue  
Jurupa Valley, CA 92509**



## Summary and Recommendations

The Jurupa Valley AI evaluates a wide range of housing issues and potential barriers to fair housing. The following section builds upon this analysis, outlines conclusions, and provides recommendations for the City and its community partners to address identified impediments to fair housing choice.

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### Summary of Conclusions/Findings

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The following summarizes the key findings from the AI:

#### Community Profile

- In 2017, over one-quarter of the City's population was under the age of 18 years and almost 10 percent was 65 years and over. These two age groups are an indicator of the reliance of **children and senior citizens** on the working age population, also known as the dependency ratio. Lower the dependency ratio, the lesser the "burden" is on a community's working age residents. Jurupa Valley's dependency ratio is 0.59 as compared to a countywide of 0.65, and thus, faces a lesser burden on working age residents.
- The **Hispanic ethnic population** represent over two-thirds of the City's total population, which is higher than the countywide total of 48 percent. All minority groups in the City account for over three-quarters of the City total population.
- The majority (52%) of Jurupa Valley households spoke Spanish as their primary language. Sixteen percent of these **Spanish-speaking households** had limited English proficiency and are considered linguistically isolated. Although smaller in number, households that spoke Asian/Pacific Islander languages as their primary language, had the largest degree of linguistic isolation at 21 percent.
- The **Section 8 Housing Voucher Program** administered by the Housing Authority of Riverside County (HARC) assisted 344 low-income renters living in Jurupa Valley. The majority of these renters are senior and/or disabled households. The Hispanic population is under represented in the program. Approximately one-quarter of the voucher holders identified as Hispanic; however, the Hispanic ethnic population represents two-third of the City's total population. In 2018, approximately 1,700 households were on the waitlist for federal rental assistance.
- **Seniors** (age 65+) represent 9.4 percent of Jurupa Valley's population. Some of the characteristics of elderly residents included: limited mobility; increased medical attention due to health complications; and, restricted fixed income, such as Social



Security, pension programs and retirement income. Many elderly people also have difficulty completing normal, everyday tasks without assistance. The 2013-2017 ACS data estimate that approximately two-thirds of the Jurupa Valley's elderly had ambulatory difficulty, which is the highest percentage of the six disability categories classified by the U.S.

- The number of Jurupa Valley residents age 18 and older with some type of **disability** totaled about 11 percent of the City's total population of the same age group. The top three disabilities among persons age five and older include those with ambulatory difficulty, independent living difficulty, and cognitive difficulty. It was estimated that approximately two-thirds of the City's elderly population had ambulatory difficulty.
- Over one-half of the homes in Jurupa Valley are about 40 years and older. This compares to about one-third of the homes countywide. In general, homes built more than 30 years ago are likely to require structural renovation and increased maintenance, resulting in greater costs for the owner. **Older homes** can also create health and safety problems for occupants, as many deteriorated structures often do not meet current building code standards and lack safety features such as fire suppression, home security devices, and seismic safety retrofits. In addition, there are greater lead-based paint related health risks.
- The **2019 Point-In-Time Homeless Count** reported there were 139 unsheltered homeless individuals counted in the City of Jurupa Valley. Over one-half of homeless person were White and about one-third Hispanic (many of the Hispanics were also considered White). Over one-third were chronically homeless, 15 percent had a mental health condition, and over one-quarter had a physical or developmental disability. No children or families with children were interviewed in the count.
- The average household size in Jurupa Valley was 4.0 as compared to 3.3 countywide. About 30 percent of the City's households were considered **large households** (5 or more persons per household). Large households are a special needs group because of the lack of available affordable housing of adequate size. To save for necessities such as food, clothing, transportation, and medical care, lower- and moderate-income large households may reside in smaller units, resulting in overcrowding.
- **Overcrowding** (defined as more than one person per room) occurred in 11 percent of the City's total occupied units and severe overcrowding (more than 1.5 persons per room) occurred in five percent of the total occupied units. More overcrowding occurred in rental units than owner-occupied units. This indicates the need for larger rental units and/or more rental subsidies to allow large households to afford adequately sized units.
- The most prevalent housing problem facing Jurupa Valley households was **overpayment on housing cost**. A household is considered to be overpaying for housing if housing costs (rent plus utilities) make up more than 30 percent of the household's gross monthly income. Overpaying occurred with 41 percent of the total occupied units. Renter households tended to overpay more for housing than owners occupied households.



## Fair Housing Profile

- **Fair housing education and outreach** to housing providers and owners is provided through the Fair Housing Council of Riverside County (FHCRC), the California Apartment Owner's Association (CAA), and for properties with Section 8 rent vouchers, the Housing Authority of the County of Riverside (HACR). Given the characteristics of Jurupa Valley's apartment stock as predominately older and in smaller complexes, a large segment of the City's rentals are not managed by professional management companies and small "mom and pop" managers may not be trained in fair housing laws. As small property managers/owners are typically the primary violators of fair housing laws, targeted outreach to this group by the FHCRC remains critical.
- Consistent with state and national trends, the **leading basis of discrimination complaints** in Riverside County over the past five years (7/2013-6/2018) are as follows: physical disability (51%), mental disability (12%), race (10%), familial status (8%), national origin (7%), and sex (3%). In Jurupa Valley's first year contracting with FHCRC, 21 discrimination cases were opened, including 16 related to physical disability, and one case based on each of the following protected classes: mental disability, race, familial status, sex and age. It will be important to monitor discrimination complaints in the City over time to more fully assess patterns and to appropriately tailor FHCRCs outreach.
- There is a gap in understanding by many landlords about the requirements under the Federal fair Housing Act to provide **reasonable accommodation or reasonable modifications** for persons with disabilities. Lack of understanding of these Federal requirements is a leading reason why persons with disabilities encounter discrimination when seeking housing or attempting to maintain their housing.
- **Hispanics** comprise over two-thirds of Jurupa Valley's population, yet reflect less than half of the landlord/tenant calls received by the FHCRC over the past year. This could indicate the City's Hispanic population is not fully aware of the landlord/tenant services available to them.

## Public Sector Impediments

- There is currently no mechanism specified in the Zoning Code to allow **reasonable accommodation exceptions** to zoning requirements for individuals with disabilities. This process should be placed in the Code to ensure that it is formalized and consistently applied.
- The narrow **definition of "family"** in the City's Zoning Code could potentially be used to limit unrelated persons from residing together in single-family zones. In order to provide greater clarity and eliminate any potential constraint to non-traditional households, the City should update this definition consistent with State law.
- Providing development opportunities for a **variety of housing types** helps to address the diverse range of housing needs present in a community. Senior citizens, persons with



disabilities, veterans, and persons suffering from homelessness, among others, may require non-traditional housing types. As required under state and federal law, Jurupa Valley's Zoning Code needs to be amended to better facilitate the following types of housing: residential care facilities, SROs, transitional and supportive housing, emergency homeless shelters, and farm worker/employee housing.

- Based on the affordability gap analysis conducted in the City's Housing Element, market rents in Jurupa Valley are beyond the level of affordability of lower income (<80% AMI) households, and housing sales prices are beyond the level of affordability of moderate income (<120% AMI) households. Local tools including **inclusionary zoning and density bonuses** can be used to facilitate the production of units affordable to low- and moderate-income households, and further goals for economic integration.

### Private Sector Impediments

- The **approval rate for home purchase loans** in Jurupa Valley in 2017 was below the Countywide average by 3.5% (84.5% compared to 88.0% for Riverside County). In general, all nearby counties had similar home purchase approval rates.
- **Mortgage loan denial rates** in Jurupa Valley were higher than Riverside County. The lowest denial rates in Jurupa Valley were among Hawaiian/Pacific Islanders (7.1%), followed by Asians (13.5%), and Whites (14.2%). Denial rates of Hispanics were at 15.0%, with African Americans having the highest denial rates at 27.5%. Countywide loan denial rates were higher among African Americans (16.2%), Hispanic (12.4%) and Asian (13.0%) applicants than Whites (11.0%).
- **Census tracts 402.02, and 406.07** have approximately half of all African American loan denials during the past five-year period (2013-2017). These two areas are in census tracts that are in middle and upper income levels of Jurupa Valley. The two census tracts are in diverse sections of the City and not in areas with high minority racial percentages. The City should continue to monitor loan denial rates in these census tracts and discuss concerns with the community's major mortgage lenders. Though, it should be noted that while Citywide, African Americans make up 3.0 percent of the population in 2017 African Americans comprised 3.8 percent of home purchase loans in 2017.
- **Realtors and Property Managers** participating in the City's AI outreach efforts were not aware of any discriminatory practices in Jurupa Valley.
- **City and Other Staff** that has extensive contact with residents of Jurupa Valley, in departments such as City Planning, Development Services/Economic Development, Engineering, Building and Safety, and Police (Riverside Sheriff's Department) were not aware of any discriminatory practices in Jurupa Valley. They had not received any complaints from residents.





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## Recommended Actions to Address Impediments

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Recommendations are organized by activity type as outlined in HUD's 1998 Fair Housing Planning Guide. The recommendations listed below are primarily implemented by the Fair Housing Council of Riverside County (FHCRC), with coordination and oversight by the City's Development Services Department.

### 1. Education and Outreach Activities

**Action 1.1:** In partnership with the FHCRC, conduct multi-faceted fair housing outreach to Jurupa Valley tenants, landlords, property owners, realtors, and property management companies. Methods of outreach will include workshops, informational booths at community events, presentations to civic leaders and community groups, public service announcements, and distribution of multi-lingual fair housing literature. Ensure the Hispanic community is provided with accessible information on available fair housing and landlord/tenant services.

**Action 1.2:** Ensure the FHCRC conducts focused outreach and education to small property owners/landlords on fair housing, and reasonable accommodation and reasonable modification issues in particular. FHCRC will continue to conduct property manager trainings on a regular basis, targeting managers of smaller properties, and promote the California Certified Resident Manager program offered through the California Apartment Association.

**Action 1.3:** Encourage the FHCRC and Housing Authority of Riverside County work to enhance access to services and housing for residents with limited English proficiency. For the federal CDBG program, the City will provide public notices in English and Spanish, and ensure translators are available at public meetings.

**Action 1.4:** Contact the Housing Authority of Riverside County (HARC) regarding the apparent under-representation of Hispanic households in the Housing Choice Voucher program. As warranted, request that HARC conduct targeted outreach as defined in its Administrative Plan.

### 2. Enforcement Activities

**Action 2.1:** Continue to provide investigation and response to allegations of illegal housing discrimination through the FHCRC. For cases that cannot be conciliated, the FHCRC will refer case to the Department of Fair Housing and Employment (DFEH), U.S. Department of Housing and Urban Development (HUD), small claims court, or to a private attorney, as warranted.



**Action 2.2:** On an annual basis and in coordination with the FHCRC, review discrimination complaints to assess Jurupa Valley trends and patterns over time, and tailor fair housing education and outreach accordingly.

**Action 2.3:** Continue to work with FHCRC to provide general counseling and referrals over the phone regarding tenant-landlord issues.

### 3. Monitoring Lending, Housing Providers, and Local Real Estate Practices

**Action 3.1:** City shall contract with an organization to assist in monitoring mortgage loan denial rates among African American households and in census tracts 402.02, and 406.07 that have had approximately half of all African American loan denials during the past five years through annual review of Home Mortgage Disclosure Act (HMDA) data. As warranted, contact the City's major mortgage lenders to discuss the City's concerns.

**Action 3.2:** City may contract with an organization to help protect homeowners from mortgage rescue fraud by promoting the use of HUD-certified, non-profit mortgage counseling agencies on the City's website and other means.

**Action 3.3:** City may contract with an organization to help coordinate with local realtors and conduct outreach to the local real estate community on predatory mortgage lending practices, loan modification scams, and the rights of tenants in foreclosed properties. The Jurupa Valley Chamber of Commerce, which has members that are realtors and real estate lenders, could be a key organization to contact for this Action.

**Action 3.4:** Through the Fair Housing Council of Riverside County (FHCRC), monitor on-line advertising of rental housing for fair housing violations on a quarterly basis, investigate if warranted, and refer to California Department of Fair Employment and Housing (DFEH) for possible enforcement. Take steps to encourage the Press Enterprise to publish a Fair Housing Notice and a "no pets" disclaimer in the For Rent Classified section.

**Action 3.5:** Continue to include non-discriminatory and fair housing language in all City affordable housing contracts and agreements.

### 4. Land Use Policies to Affirmatively Further Fair Housing

**Action 4.1:** Develop formal, written procedures for reasonable accommodations and modifications to facilitate accessibility improvement requests through modifications in zoning, building codes, and permit processing.

**Action 4.2:** In order to eliminate potential impediments to housing choice for non-traditional households, update the definition of "family" in the Zoning Code to remove: 1) any reference to the number of persons that can be considered a "family," and 2) any reference to how members of a "family" are to be related.

**Action 4.3:** Amend the Zoning Code to specify provisions for small (6 or fewer) licensed residential care facilities consistent with the Lanterman Act.



**Action 4.4:** As a means of expanding housing choice for extremely low income renters, including persons with disabilities and veterans, amend the Zoning Code to include provisions for single room occupancy units (SROs).

**Action 4.5:** Amend the Zoning Code to include provisions for transitional and supportive housing in all zone districts where other residential uses are permitted and only subject to those restrictions that apply to other residential uses of the same type in the same zone.

**Action 4.6:** Continue to accommodate emergency homeless shelters as a permitted use in the Industrial Park (I-P) zone. Eliminate the current distance requirements for emergency shelters that extend beyond the basic 300-foot distance between two shelters as permitted by SB 2.

**Action 4.7:** Amend the Zoning Code for consistency with the California Employee Housing Act which requires that housing for six or fewer employees be treated as a regular residential use.

**Action 4.8:** Amend the Zoning Code to eliminate the requirement for discretionary review for multi-family development in multi-family residential zones to better facilitate permit processing for projects that conform to the General Plan and Zoning Ordinance development standards.

## 5. Increasing Geographic Choice in Housing

**Action 5.1:** While housing affordability is not a fair housing issue per se, providing a variety of housing opportunities can help lessen the likelihood of housing discrimination by increasing the supply. Jurupa Valley will facilitate the provision of affordable housing throughout the community through: 1) available financial assistance; 2) flexible development standards; 3) density bonuses; and 4) consideration of development fee waivers.

**Action 5.2:** Implement the new Mixed Use Overlay and Town Center Overlay land use designations established as part of the City's General Plan, and designate additional sites Highest Density Residential (HHDR) to provide expanded areas for higher density residential development. Work with the Riverside County Housing Authority, housing non-profits and housing developers to identify specific sites for developing housing suitable to very low income households, including seniors, disabled persons, veterans, farm workers and the homeless.

**Action 5.3:** Continue to implement and update the existing Inclusionary Housing Program (IHP) previously administered by the County of Riverside.

**Action 5.4:** Update the City's Zoning Code to reflect current State density bonus law to better facilitate the provision of mixed income housing.

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

*Rod B. Butler*

Signature of Authorized Official

*5/12/2020*

Date

CITY MANAGER

Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) **2020, 2021, and 2022** [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

*Rod L. Butler*

Signature of Authorized Official

*5/12/2020*

Date

CITY MANAGER

Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Application for Federal Assistance SF-424**

* 1. Type of Submission:		* 2. Type of Application:	* If Revision, select appropriate letter(s):
<input type="checkbox"/> Preapplication	<input checked="" type="checkbox"/> Application	<input checked="" type="checkbox"/> New	<input type="text"/>
<input type="checkbox"/> Changed/Corrected Application	<input type="checkbox"/> Continuation	<input type="checkbox"/> Revision	* Other (Specify): <input type="text"/>

* 3. Date Received: <input type="text" value="04/23/2020"/>	4. Applicant Identifier: <input type="text" value="B-20-MC-06-0607"/>
--	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
--	---

**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="45-2260785"/>	* c. Organizational DUNS: <input type="text" value="0533001930000"/>
--	---

**d. Address:**

\* Street1:

Street2:

\* City:

County/Parish:

\* State:

Province:

\* Country:

\* Zip / Postal Code:

**e. Organizational Unit:**

Department Name: <input type="text" value="CITY ADMINISTRATION"/>	Division Name: <input type="text"/>
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

Title:

Organizational Affiliation:

\* Telephone Number:  Fax Number:

\* Email:



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

HOUSING AND URBAN DEVELOPMENT

**11. Catalog of Federal Domestic Assistance Number:**

14-218

CFDA Title:

COMMUNITY DEVELOPMENT BLOCK GRANT

**\* 12. Funding Opportunity Number:**

NA

\* Title:

NA

**13. Competition Identification Number:**

NA

Title:

NA

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

CDBG funds will be used to provide services to low- & moderate-income residents, public infrastructure improvements, housing rehab, and program administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,194,914.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="48,815.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,243,729.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE CITY MANAGER
APPLICANT ORGANIZATION CITY OF JURUPA VALLEY	DATE SUBMITTED 04/29/2020